

**NOTICE OF REGULAR MEETING  
OF THE KENDALL COUNTY COMMISSIONERS COURT**



**NOTICE** is hereby given that a regular meeting of the Kendall County Commissioners Court will be held on the **13th** day of **August 2018** at **9:00 a.m.** in the **Kendall County Courthouse, Third Floor Assembly Room**, 201 E. San Antonio Avenue, Boerne, Texas, at which time the following will be discussed and appropriate action taken; pursuant to V.T.C.A. Government Code Chapter 551, Open Meetings Act, including all Subchapters and Sections:

All matters listed on the following Agenda may be discussed in Executive Session at the option of the Kendall County Commissioners Court and following verbal announcement, if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

**NO CELL PHONES, AUDIBLE PAGERS, AND/OR BEEPERS SHALL BE USED WHILE COURT IS IN SESSION**

1. Call to Order - 9:00 a.m.  
Pledge of allegiance to the United States Flag  
Pledge of allegiance to the Texas Flag  
Comments from the bench
2. Consideration and action on the approval of the Minutes for July 23, 26, 30, and August 9, 2018: Sally Peters, Deputy Clerk/Administrative Assistant
3. Introduction of Kendall County 4-H members who have competed at the District 10 contest in Spring Round Up, State Round Up Contest in College Station, and Major Stock Show winners: Kelli Lehman, Texas A&M Agrilife Extension Office / Hilary Putrite, 4-H Program Assistant
4. Consideration and action on the approval of amending the FY2018 budget through certification of new revenue and budget adjustments: Corinna Speer, County Auditor
5. Consideration and action on the approval of accounts payable claims for purchases, services, and vendors: Corinna Speer, County Auditor
6. Consideration and action on accepting the list of donations on behalf of Kendall County as per Local Government Code 81.032: Corinna Speer, County Auditor
7. Presentation of Sales Tax Report: Sheryl D'Spain, County Treasurer
8. Consideration and action on the 2019 Optional Fees-County Road & Bridge Fee and Child Safety Fee: James Hudson, County Tax Assessor-Collector

9. Present, discuss, and seek approval of the 2018 Certified Appraisal Roll Totals and anticipated tax collection rate of 100%: James Hudson, County Tax Assessor-Collector
10. Present, discuss, and take action if necessary on the 2018 Calculated Effective and Rollback Tax Rates for Kendall County: James Hudson, County Tax Assessor-Collector
11. Take a record vote to place a proposal to adopt the rate of \$.4127 (same rate as last year) per \$100.00 taxable value on the agenda of a future meeting. Since the proposed rate of \$.4127 is higher than the effective tax rate, notice must be published and two public hearings scheduled for August 27, 2018 at 1:30 p.m. and September 4, 2018 at 6:00 p.m.:  
Darrel L. Lux, County Judge
12. Consideration and action on the renewal of Kendall County's group medical insurance for the plan year October 1, 2018 to September 30, 2019: Michelle Lux, Benefits Coordinator
13. Consideration and action on the renewal of Kendall County's group dental and life insurance with MetLife for the plan year of October 1, 2018 to September 30, 2019: Michelle Lux, Benefits Coordinator
14. Consideration and action on the renewal of Kendall County's group vision insurance with Ameritas for the plan year of October 1, 2018 to September 30, 2019: Michelle Lux, Benefits Coordinator
15. Consideration and action to appoint Alamo Insurance Group as Kendall County's agent of record for group medical, dental, vision and life insurance for the plan year October 1, 2018 to September 30, 2019: Michelle Lux, Benefits Coordinator
16. Consideration and action to approve the Subscription Agreement with American Fidelity Assurance Co. changing our disability coverage from G-108 Group Disability to G-120 Group Disability contract and plans: Michelle Lux, Benefits Coordinator
17. Consideration and action on the burn ban (Authority Section 352.081, Texas Local Government Code): Darrel L. Lux, County Judge / Jeffery Fincke, Fire Marshal
18. PUBLIC COMMENTS— opportunity for the general public to address the Court on any matter. The Court may not discuss any presented issue, nor may any action be taken on any issue at this time. Comments are limited to 3 minutes.
19. (9:15 a.m.) Public hearing on the application filed by Joey and Julia Asher for the proposed revision of the subdivision plat for The Town of Comfort, Lots 29 and 30, filed in Vol. 22, page 331 and Vol. 1630, pages 309-315 of the Plat Records of Kendall County, Texas. The proposed plat revision would create two tracts of 0.280 acres (Tract 29A) and 0.261 acres (Tract 29B): Don Durden, Commissioner Precinct 4 / Mary Ellen Schulle, Development Engineer

20. (9:20 a.m.) Public hearing on the application filed by Carolyn Minshew for the proposed revision of the subdivision plat for The Town of Comfort, Outlot 20, filed in Vol. 7, page 71 of the Plat Records of Kendall County, Texas. The proposed plat revision would create two tracts of 0.355 acres (Tract 20E-1) and 0.577 acres (Tract 20E-2): Don Durden, Commissioner Precinct 4 / Mary Ellen Schulle, Development Engineer / Rick Tobolka, County Engineer
21. Consideration and action on a Plat Revision of Lots 1 and 11, Block B, Lot 1002, Block Z, and a portion Lot 1000, Block Z, in Cordillera Ranch, Unit 1, filed in Vol. 2, pages 354-359 of the Plat Records of Kendall County Texas. The proposed plat revision would revise the configuration of Unit 1, extend an existing roadway (Cordillera Ridge) and create one lot of 2.37 acres serviced by central water and sewer: Richard Elkins, Commissioner Precinct 2 / Mary Ellen Schulle, Development Engineer
22. Consideration and action on approval of Letters of Credit for Cordillera Ranch, Plat Revision Unit 1, in the amounts of \$243,053.00 for construction of roads and drainage (CR DEVCO 2013, LLC): Richard Elkins, Commissioner Precinct 2 / Rick Tobolka, County Engineer
23. Consideration and action on the release of Maintenance Bonds for High Point Ranch for roadway and drainage as follows: High Point Ranch Phase 3 — \$85,859.72 and High Point Ranch Phase 4 — \$54,756.01: Rick Tobolka, County Engineer
24. Consideration and action on an Amending Plat creating Comfort Outlots 20F-1 and 20G-1 in accordance to the Kendall County Development Rules and Regulations. The purpose of the amending plat is to relocate an existing lot line to create fee simple access in lieu of an easement (Kort Breaux, Westar Alamo Land Surveyors, LLC): Don Durden, Commissioner Precinct 4 / Mary Ellen Schulle, Development Engineer / Rick Tobolka, County Engineer
25. Consideration and action on a request for relief from road frontage and platting requirements in accordance to Sections 101 and 102 of the Kendall County Development Rules and Regulations. The proposed division will create a family cemetery with access over existing and proposed easements (Diana Reyes, CEO Wildlife Rescue and Rehabilitation, Inc.): Rick Tobolka, County Engineer
26. Consideration and action on temporary reduction in rates for the purchase of mulch by commercial operators: Rick Tobolka, County Engineer
27. Consideration and action concerning the hours and days of operation for the Kendall County brush site: Rick Tobolka, County Engineer
28. Consideration and action on the abandonment of a drainage easement created during the Herff Road Development Project: Christina Bergmann, Commissioner Precinct 1
29. Consideration and action to award the Seal Coat Bid, #2018-07: Corinna Speer, County Auditor

30. Consideration and action to order the General Election for State and County officers to be held on November 6, 2018: Staci Decker, Elections Administrator
31. Consideration and action to approve the appointment of Election Judges to include election precinct judges, central counting station judges, and the early voting ballot board judge for a term of one year beginning September 1, 2018 and ending August 31, 2019: Staci Decker, Elections Administrator
32. Consideration and action to approve the appointment of various personnel for the Central Counting Station for a one-year term to begin September 1, 2018: Staci Decker, Elections Administrator

**BREAK**

**EXECUTIVE SESSION (Closed to public)**


**Pursuant to Chapter 551 of the Texas Government Code**

- I. The Court will meet in Executive Session pursuant to Section 551.071 to seek the advice of attorney(s) representing the County, concerning pending and / or threatened litigation, settlement offers and / or matters in which the duties of the attorney(s) under the Texas Rules of Professional Conduct of the State Bar of Texas require confidential communications. Specific topics to be discussed are as follows:
  - 1. Commissioners Court authority and obligations concerning subdivisions, county property, roads and bridges****
- II. The Court will meet in Executive Session pursuant to Section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee:
  - 1. Duties and responsibilities of the County Engineer**
  - 2. Duties and responsibilities of the County Auditor****

**RESUME OPEN SESSION AND TAKE ANY NECESSARY ACTION RESULTING FROM EXECUTIVE SESSION DELIBERATIONS**

**ADJOURNMENT**

Dated this the 9th day of August 2018.



Darrel L. Lux  
Kendall County Judge

I, the undersigned County Clerk, do hereby certify NOTICE of regular meeting of the above-named Commissioners Court is a true and correct copy of said Notice and that I have caused said Notice to be posted on the door at the Courthouse of Kendall County, Texas, located at 201 E. San Antonio Avenue on the 9th day of August 2018.



Darlene Herrin  
County Clerk

Posted at 4:20 p.m. on the 9th day of August 2018- *swp*

NOTE: The Kendall County Commissioners Court complies with A.D.A. requirements. If you have an impairment and wish to appear at a meeting, please call (830)249-9343, 48 hours in advance to make arrangements.