



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 1/8/2018 OPEN SESSION	
SUBJECT	Commissioners Court Meeting Minutes
DEPARTMENT & PERSON MAKING REQUEST	County Clerk's Office Sally W. Peters, Deputy Clerk/Administrative Assistant
PHONE # OR EXTENSION #	830-249-9343, ext. 212
TIME NEEDED FOR PRESENTATION	1 minute
WORDING OF AGENDA ITEM	Consideration and action on approval of the Minutes for December 27, 2017.
REASON FOR AGENDA ITEM	To approve the Minutes from the previous Commissioners Court meeting.
IS THERE DOCUMENTATION	After approval, the minutes will be posted on the County website.
WHO WILL THIS AFFECT?	The public
ADDITIONAL INFORMATION	None



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 1/8/2018
OPEN SESSION

SUBJECT	Accounts Payable Claims
DEPARTMENT & PERSON MAKING REQUEST	Auditor's Office Corinna Speer, County Auditor
PHONE # OR EXTENSION #	830-249-9343 Ext. 240
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action on the approval of accounts payable claims for purchases, services and vendors.
REASON FOR AGENDA ITEM	To pay current accounts payable claims.
IS THERE DOCUMENTATION	Yes Financial Transparency Link / County Auditor Web Page
WHO WILL THIS AFFECT?	Departments that have AP claims
ADDITIONAL INFORMATION	None



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 1/8/2018
OPEN SESSION

SUBJECT	Accept Donations
DEPARTMENT & PERSON MAKING REQUEST	County Auditor's Office Corinna Speer, County Auditor
PHONE # OR EXTENSION #	830-249-9343 Ext. 240
TIME NEEDED FOR PRESENTATION	2 Minutes
WORDING OF AGENDA ITEM	Consideration and action on accepting the list of donations on behalf of Kendall County as per Local Government Code 81.032.
REASON FOR AGENDA ITEM	Accept donations
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	County Wide
ADDITIONAL INFORMATION	None

Kendall County, Texas
Donation List for Commissioners Court January 8, 2018

Pursuant to LGC 81.032, the commissioners court may accept a gift, grant, donation, bequest, or devise of money or other property on behalf of the county, including a donation under Chapter 26, Government Code, for the purpose of performing a function conferred by law on the county or a county officer.

The following donations were received from December 16, 2017 through December 30, 2017.

Monetary Donations:

<u>Date</u>	<u>Amount</u>	<u>Received From</u>	<u>Description of Donation</u>	<u>Specific Department or Purpose</u>
12/16/17	\$ 5.00	Brett Humphus	Cash	Animal Shelter
12/19/17	\$ 100.00	Linda Nowotny	Cash	Animal Shelter
12/19/17	\$ 25.00	Carol Straayer	Cash	Animal Shelter
12/20/17	\$ 10.00	Donna Griffin	Cash	Animal Shelter
12/21/17	\$ 300.00	Nancy Arthur	Cash	Animal Shelter-For Transport of dogs up North
12/21/17	\$ 30.00	Sara Sobieski	Cash	Animal Shelter
12/21/17	\$ 1,673.93	Jim Boller	Cash	Blue Santa Event - Reimb. For Turkeys Purchased at HEB
12/22/17	\$ 5.00	Desiree Dixon	Cash	Animal Shelter
12/23/17	\$ 10.00	Wyndee Wendland	Cash	Animal Shelter
12/23/17	\$ 5.00	Josheph Lebowitz	Cash	Animal Shelter
12/27/17	\$ 50.00	Fran Mitchell-Graves	Cash	Sheriff's Office
12/28/17	\$ 5.00	Steven Karam	Cash	Animal Shelter
12/28/17	\$ 50.00	Gordon Dixon	Cash	Animal Shelter
12/30/17	\$ 5.00	Sherri Grimm	Cash	Animal Shelter

Other Donations:

<u>Date</u>	<u>Received From</u>	<u>Description of Donation</u>	<u>Specific Department or Purpose</u>
12/16/17	Maggie Locklin	Cat Litter,Cat Food,Bleach,Kitten Milk	Animal Shelter
12/22/17	Sally Kritley	Cat Food, Cat Litter	Animal Shelter
12/22/17	Aaron Vasquez	Cat Tower	Animal Shelter



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 1/8/2018
OPEN SESSION

SUBJECT	Texas Community Development Block Grant Project 7216251
DEPARTMENT & PERSON MAKING REQUEST	County Auditor's Office Corinna Speer, County Auditor
PHONE # OR EXTENSION #	830-249-9343 Ext. 240
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consider, discuss and take appropriate action to reject the bid received for TxDBG Project 7216251 (Elevated Water Storage Tank, Comfort, Texas) and authorize re-bidding the project.
REASON FOR AGENDA ITEM	To reject the bid received.
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	The public
ADDITIONAL INFORMATION	None



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 1/8/2018
OPEN SESSION

SUBJECT	EMS Policy affecting new EMS Facility
DEPARTMENT & PERSON MAKING REQUEST	Jeffery Fincke, EMS Administrator
PHONE # OR EXTENSION #	830-249-9343 ext 451
TIME NEEDED FOR PRESENTATION	5 minutes
WORDING OF AGENDA ITEM	Consideration and action to adopt new and/or additional employee policies affecting the personnel stationed at the new EMS Facility, Kendall County Order #01-08-2018.
REASON FOR AGENDA ITEM	The Kendall County EMS facility is new and additional policy guidelines will ensure that the Building stays well maintained for many years in the future.
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Kendall County
ADDITIONAL INFORMATION	None



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 1/8/2018 OPEN SESSION	
SUBJECT	Exempt Employees
DEPARTMENT & PERSON MAKING REQUEST	Juanita Espino, Human Resources Director
PHONE # OR EXTENSION #	830-249-9343 ext 600
TIME NEEDED FOR PRESENTATION	3 minutes
WORDING OF AGENDA ITEM	Consideration and action concerning the requirements of Exempt Status employees in using the Time Clock Plus System.
REASON FOR AGENDA ITEM	Set policy for electronic time keeping system.
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Exempt status employees who report to Commissioners Court
ADDITIONAL INFORMATION	None



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 1/8/2018 OPEN SESSION	
SUBJECT	Compensation and Classification Study Committee Report
DEPARTMENT & PERSON MAKING REQUEST	Corrina Speer, County Auditor Juanita Espino, HR Christina Bergmann, Commissioner Precinct 1
PHONE # OR EXTENSION #	331-8254
TIME NEEDED FOR PRESENTATION	20 minutes
WORDING OF AGENDA ITEM	Review information from the Compensation and Classification Study Committee and take any necessary action.
REASON FOR AGENDA ITEM	To approve Grade class minimum, midpoint and maximum pay
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Countywide
ADDITIONAL INFORMATION	None



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 1/8/2018 OPEN SESSION	
SUBJECT	Burn Ban
DEPARTMENT & PERSON MAKING REQUEST	Darrel L. Lux, County Judge Jeffery Fincke, Fire Marshal
PHONE # OR EXTENSION #	830-249-9343, ext. 213
TIME NEEDED FOR PRESENTATION	3 minutes
WORDING OF AGENDA ITEM	Consideration and action on the burn ban (Authority Section 352.081, Local Government Code).
REASON FOR AGENDA ITEM	To determine whether or not there is a need for a ban on burning
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Countywide
ADDITIONAL INFORMATION	None



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 1/8/2018
OPEN SESSION

SUBJECT	Request for Relief - FM473 / Penny Lieck
DEPARTMENT & PERSON MAKING REQUEST	Development Engineer - Mary Ellen Schulle
PHONE # OR EXTENSION #	830-249-9343 Ext. 250
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action on a request for relief from the platting requirements and road frontage in accordance to Sections 101 and 102 of the Kendall County Development Rules and Regulations. The proposed division would create a tract of 7.476 acres out of a parent tract of 332 acres. Access to the proposed 7.476 acre tract would be over a 40-foot-wide road easement to FM 473 (Penny Lieck).
REASON FOR AGENDA ITEM	Request for Relief - FM473 / Penny Lieck
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	Pct #3
ADDITIONAL INFORMATION	None

1. Date: 12-12-2017
2. Location of Property: 2902 FM Highway 473
3. Name of Development (If Applicable): N/A
4. Property Owner/Developer Name: Penny Ann Lieck
5. Relief Requested (Reference the specific Section/Paragraph of the current KC Development Rules and Regulations:

301.1000 Individual lots served by a water well and an individual on-site sewage facility (OSSF) must have a minimum frontage of 250 feet on a state highway or county road or a road constructed to county specifications.
6. Reason(s) for Requesting Relief: (Please refer to Section 106, Relief by County Commissioners Court in answering these questions)

- a. What special circumstances or conditions affecting the land involved such that the strict interpretation of the provisions of these regulations would deprive you of the reasonable use of this land.

Our current access to our property is a driveway to FM Highway 473. Our access is on a curve in the road and the Texas Department of Transportation will most likely deny any more driveways from our property to FM Highway 473.

- b. Why is relief necessary for the preservation and enjoyment of a substantial property right of yours?

We want to deed our son a 7.476 acre portion of our property.

- c. Will the granting of relief not be detrimental to the public's health, safety, and welfare? Please explain.

Not to my knowledge.

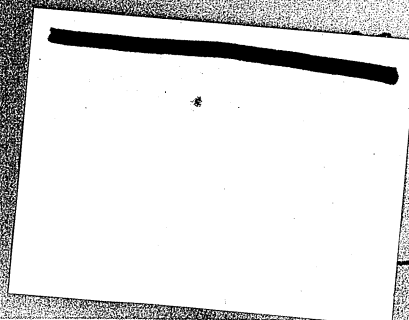
- d. Will the granting of relief not have the effect of preventing the orderly subdivision of other land in the area? Please explain.

No. It will in fact make things better because the adjoining Kneese tract will have access thru this easement as well.

Penny A. Lieck
Property Owner Signature

12/12/17
Date

Penny A. Lieck
Print Owner Name



RECEIVED
DEC 21 2017
DEV/MGMT

PENNY ANN
LIECK TRACT

PENNY ANN
LIECK TRACT

ED B. AVERY AND
DERALEE D. AVERY
TRACT

7.476 ACRES

PENNY ANN
LIECK TRACT

60.00' WIDE "EASEMENT FOR
ROADWAY PURPOSES"
CONTAINING 1.741 ACRES

CLIFTON JOHN KNEESE &
JOHNNY A. KNEESE
TRACT

PENNY ANN
LIECK TRACT

NORTH

F.M. HIGHWAY 473

290'±
TOTAL
FRONTAGE

ck

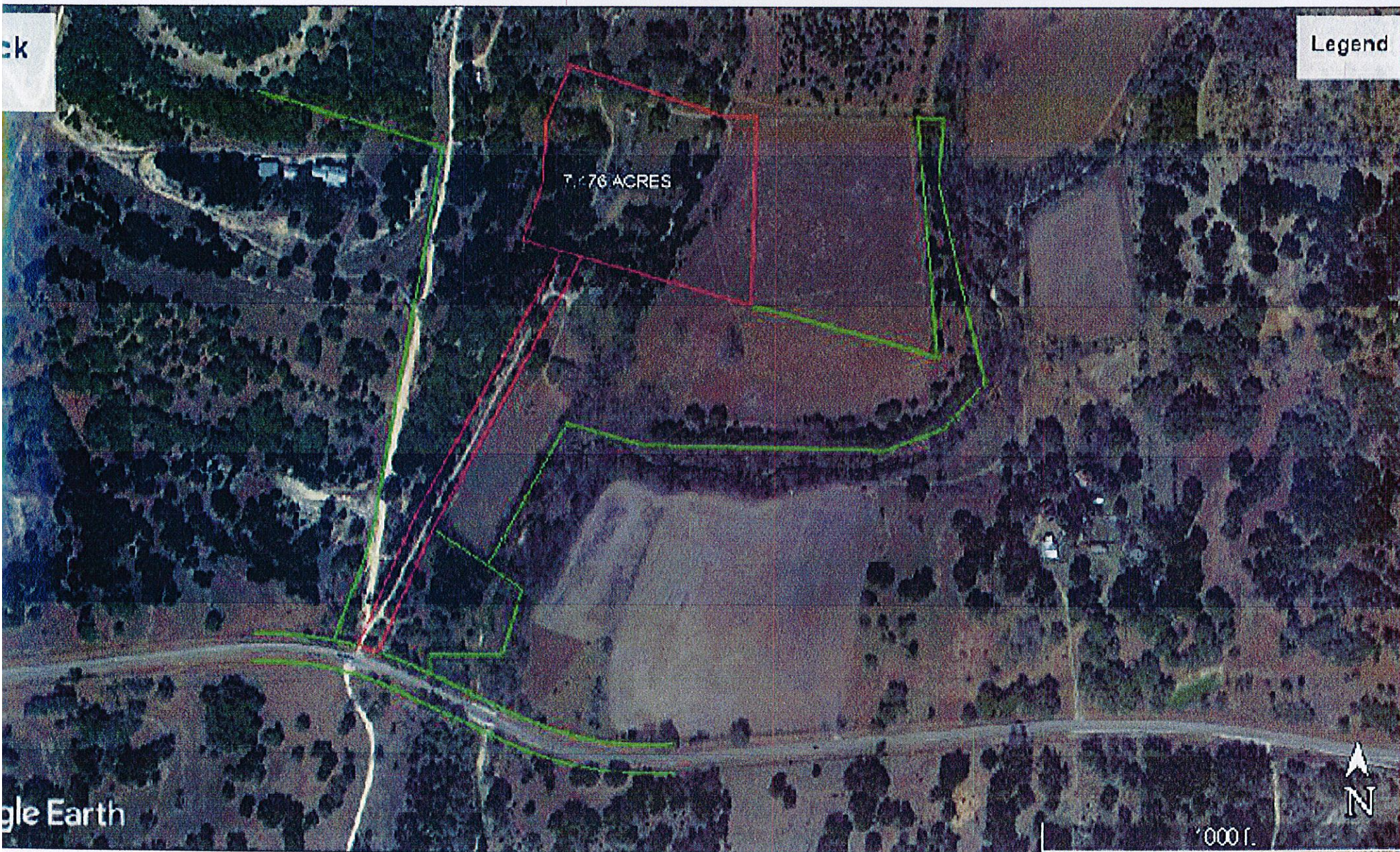
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7.476 ACRES

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1000 ft



Untitled Map

Write a description for your map.

Legend



Google Earth

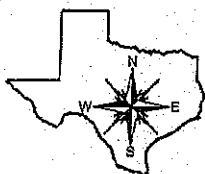
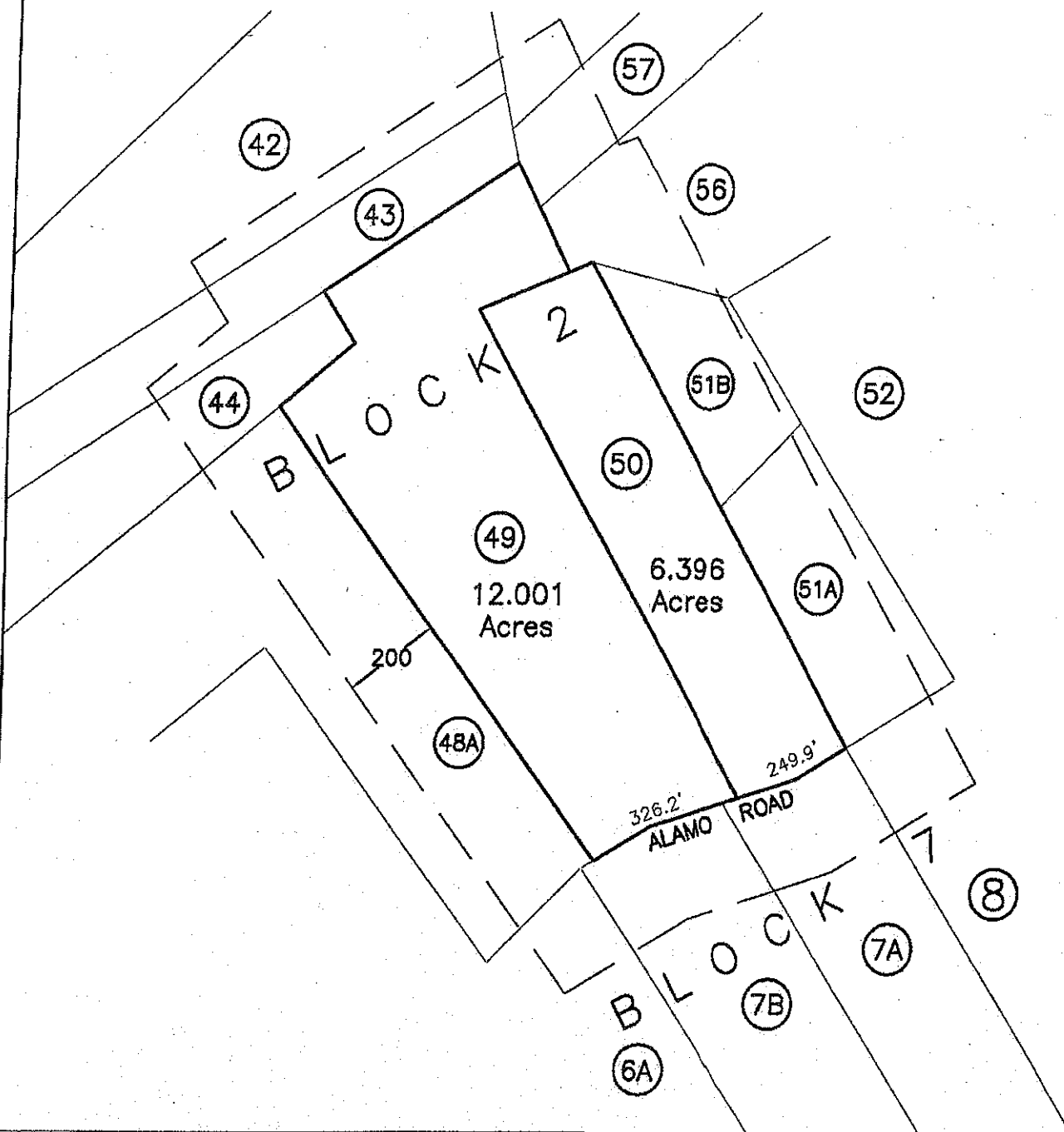
2008



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 1/8/2018 OPEN SESSION	
SUBJECT	Plat Revision Alamo Springs Ranch Block 2 Lots 40 & 50
DEPARTMENT & PERSON MAKING REQUEST	Development Engineer - Mary Ellen Schulle
PHONE # OR EXTENSION #	830-249-9343 Ext. 250
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action on a Plat Revision of Alamo Springs Ranch Lots 49 and 50, Block 2 in accordance to the Kendall County Development Rules and Regulations. The proposed plat revision would create Lots 49A (3.00 acres), 49B (8.62 acres), and 50A (6.75 acres), Block 2. Relief was granted for road frontage on June 12, 2017 (Jane Trees & William L. Chivers).
REASON FOR AGENDA ITEM	Plat Revision Alamo Springs Ranch Block 2 Lots 40 & 50
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	Pct #4
ADDITIONAL INFORMATION	None

EXISTING TRACTS



Schwarz
*Land Surveying &
Development, Inc.*

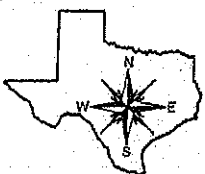
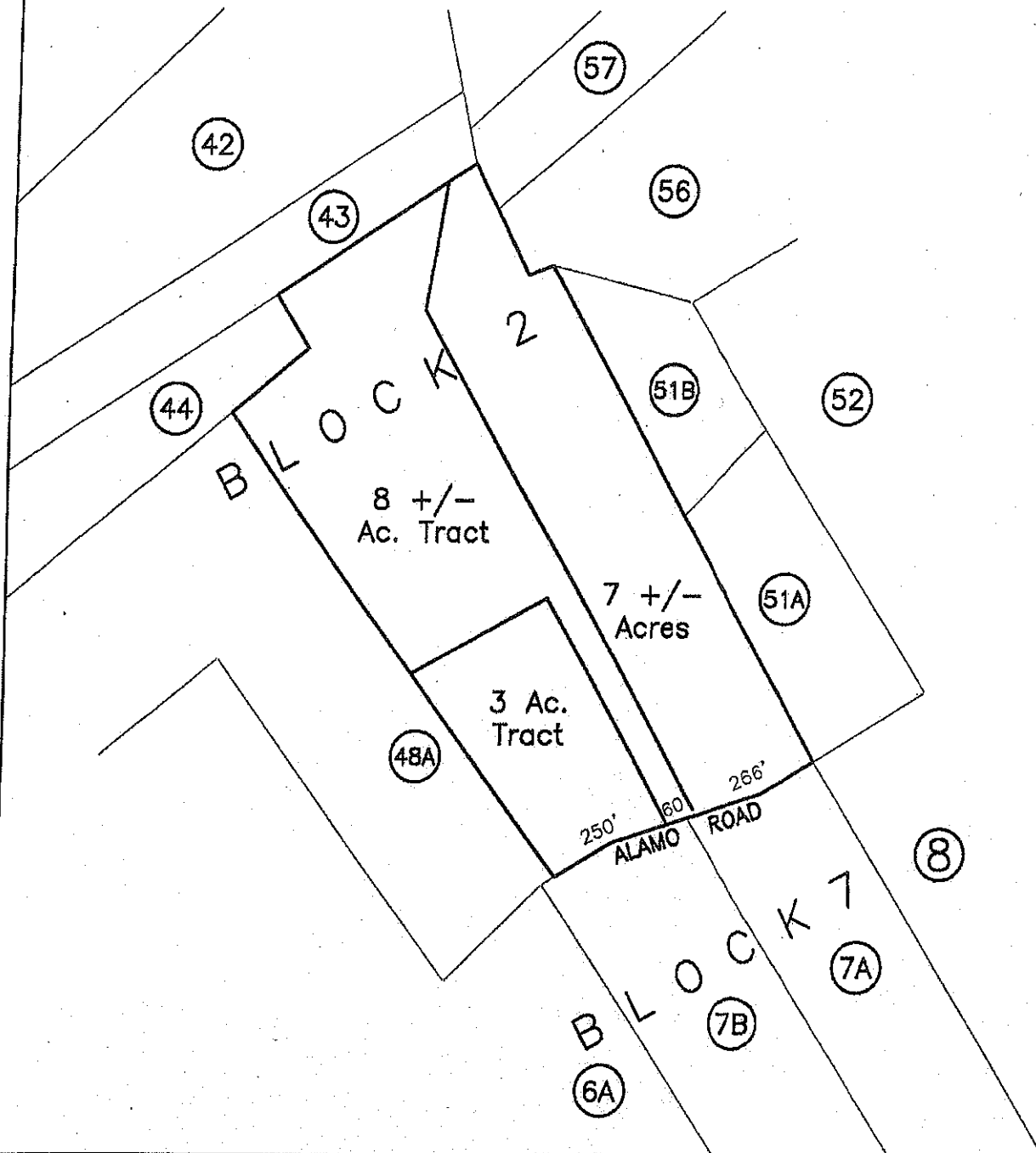
723 NORTH MAIN, BOERNE, TEXAS 78006

PHONE: (830) 816-8907 Metro

FAX: (830) 584-0445

FIRM LICENSE NO. 10132600

PROPOSED TRACTS



Schwarz
*Land Surveying &
Development, Inc.*

723 NORTH MAIN, BOERNE, TEXAS 78006

PHONE: (830) 816-8907 Metro

FAX: (830) 584-0445

FIRM LICENSE NO. 10132000



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 1/8/2018 OPEN SESSION	
SUBJECT	Tax Assessor-Collector Continuing Education Certificate
DEPARTMENT & PERSON MAKING REQUEST	Tax Office - James Hudson, Tax Assessor-Collector
PHONE # OR EXTENSION #	830-249-9343 EXT 271
TIME NEEDED FOR PRESENTATION	1 Minute (Tax Assessor Collector will not be present unless requested)
WORDING OF AGENDA ITEM	Annual Filing of County Tax Assessor-Collector Continuing Education Certificate/Transcript for 2017 as evidence of compliance with Texas Property Tax Code Section 6.231(d), V.T.C.A.
REASON FOR AGENDA ITEM	To File County Tax Assessor-Collector Continuing Education Certificate/ Transcript for 2017 as evidence of compliance with Texas Property Tax Code Section 6.231(d), V.T.C.A.
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	Kendall County
ADDITIONAL INFORMATION	None



**TAX ASSESSOR-COLLECTOR
CONTINUING EDUCATION TRANSCRIPT
Reporting Period: 1/1/2017 - 12/31/2017**

Hon. James A. Hudson, Jr.
Tax Assessor Collector
Kendall County
PO Box 1377
Boerne, TX 78006-1377

ID: 9474
Phone: 30) 249-9343 x270
Fax: (830) 249-4701
Enrollment Date: 01/01/2017

<u>Date</u>	<u>Course</u>	<u>Units</u>
01/01/2017	Excess hours carried from 2016	10.00
07/21/2017	Truth in Taxation Update	3.00
11/14/2017	VG Young School for Tax Assessor-Collectors	14.00
11/16/2017	Security	4.00

Total Hours for year: 31.00

You have met your continuing education requirements for the
period 1/1/2017 - 12/31/2017.

You may carry forward 10.00 hours to the next reporting period.

SB546 of the 83rd Regular Legislative Session requires a County Tax Assessor-Collector to successfully complete 20 hours of continuing education annually. Up to 10 additional hours, over the required 20, will be carried forward into the next reporting period. This transcript/certificate is evidence of compliance with Texas Property Tax Code Section 6.231(d,) and must be filed for record with Commissioners Court.

12/13/2017

Please contact the Tax Assessor-Collectors Association Director of
Education by email @ roving@brazoria-county.com with any questions.