



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 10/22/2018 OPEN SESSION	
SUBJECT	Commissioners Court Meeting Minutes
DEPARTMENT & PERSON MAKING REQUEST	County Clerk's Office Sally Peters, Deputy Clerk/Administrative Assistant
PHONE # OR EXTENSION #	830-249-9343, ext. 212
TIME NEEDED FOR PRESENTATION	1 minute
WORDING OF AGENDA ITEM	Consideration and action on the approval of the Minutes for October 4, 9, 15, and 18, 2018.
REASON FOR AGENDA ITEM	To approve the Minutes from the previous Commissioners Court meetings.
IS THERE DOCUMENTATION	After approval, the minutes will be posted on the County website.
WHO WILL THIS AFFECT?	The public
ADDITIONAL INFORMATION	None



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 10/22/2018 OPEN SESSION			
SUBJECT	Service awards October 2018		
DEPARTMENT & PERSON MAKING REQUEST	Sheryl D'Spain Treasurer		
PHONE # OR EXTENSION #	830-249-9343 ext 220		
TIME NEEDED FOR PRESENTATION	10 Minutes		
WORDING OF AGENDA ITEM	Donald Davis 5 Years Sheriff Office Michael Lowrance 5 Years Sheriff Office		
REASON FOR AGENDA ITEM	Recognize County employees for their service to the county		
IS THERE DOCUMENTATION	No		
WHO WILL THIS AFFECT?	Countywide		
ADDITIONAL INFORMATION	None		



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 10/22/2018 OPEN SESSION	
SUBJECT	Proclamation for recognizing November as Adoption Month
DEPARTMENT & PERSON MAKING REQUEST	Darrel L. Lux, County Judge Michael D. Schultz, Mayor of the City of Boerne Deborah Owens, Kendall County Child Services Board President
PHONE # OR EXTENSION #	830-249-9343
TIME NEEDED FOR PRESENTATION	3 minutes
WORDING OF AGENDA ITEM	Consideration and action on proclaiming the month of November 2018 to be recognized as Adoption Month in the City of Boerne and all of Kendall County.
REASON FOR AGENDA ITEM	To bring awareness of the need to foster and adopt children.
IS THERE DOCUMENTATION	The proclamation
WHO WILL THIS AFFECT?	The public
ADDITIONAL INFORMATION	None

Proclamation

Recognizing November as Adoption Month

WHEREAS, in America there are 135,000 children adopted each year; and

WHEREAS, there are 428,000 in foster care and of those there are 107,918 waiting to be adopted; and

WHEREAS, children go through an average of 3 placements before they are adopted and on average children spend 3 years in foster care and are adopted at the age of 8; and

WHEREAS, in Texas 5,457 children were adopted in 2016; and

WHEREAS, in 2017 there were 3,600 children waiting for their forever home with some of these children residing in Kendall County; and

WHEREAS, Kendall County must make every effort to provide safe and loving homes and families. It is with collaborated partnerships among agencies, schools, religious organizations, counselors, victim advocates, and the business community as a whole that these children and families must be supported in order for children to grow and succeed in a safe, stable, and nurturing home free from abuse and or neglect.

WE ALL MUST SUPPORT FAMILIES AND CHILDREN OF ADOPTION.

NOW, THEREFORE, WE, Darrel L. Lux, Kendall County Judge, and Michael D. Schultz, Mayor of the City of Boerne, do hereby proclaim the month of November 2018 to be recognized as ***Adoption Month in the City of Boerne and all of Kendall County***. We, as a community, must get involved by providing safe and loving forever homes to children who have experienced unimaginable loss and trauma.

Signed this 22nd day of October 2018.

Darrel L. Lux
Kendall County Judge

Michael D. Schultz
Mayor of the City of Boerne



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 10/22/2018
OPEN SESSION

SUBJECT	Home-Delivered Meals Resolution
DEPARTMENT & PERSON MAKING REQUEST	Shayla Kelley, Rainbow Senior Center Development Coordinator Darrel L. Lux, County Judge
PHONE # OR EXTENSION #	830-249-9343, ext 213
TIME NEEDED FOR PRESENTATION	2 minutes
WORDING OF AGENDA ITEM	Consideration and action concerning the Resolution pertaining to the Rainbow Senior Center's application for grant funds from the Texas Department of Agriculture for home-delivered meals.
REASON FOR AGENDA ITEM	The Rainbow Senior Center wants to apply for grant funds from the Texas Department of Agriculture to supplement and extend existing services to homebound persons in the County.
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	Those eligible for the services.
ADDITIONAL INFORMATION	None



**TEXAS DEPARTMENT OF AGRICULTURE
TEXANS FEEDING TEXANS: HOME-DELIVERED MEAL
GRANT PROGRAM**

**RESOLUTION AUTHORIZING COUNTY GRANT
PROGRAM YEAR 2019**

A resolution of the County of Kendall (County) Texas certifying that the county has made a grant to Rainbow Senior Center, (Organization) an organization that provides home-delivered meals to homebound persons in the county who are elderly and/or have a disability and certifying that the county has approved the organization's accounting system or fiscal agent.

WHEREAS, the Organization desires to apply for grant funds from the Texas Department of Agriculture to supplement and extend existing services for homebound persons in the County who are elderly and/or have a disability, pursuant to the Home-Delivered Meal Grant Program (Program); and

WHEREAS, the Program rules require the County in which an Organization is providing home-delivered meal services to make a grant to the Organization, in order for the Organization to be eligible to receive Program grant funds; and

WHEREAS, the Program rules require the County to approve the Organization's accounting system or fiscal agent, in order for the Organization to be eligible to receive Program grant funds; and

WHEREAS, the County recognizes Olivia Burdick, Executive Director (Authorized Official) as an official of the Organization applying for a Home-Delivered Meal Grant from the Texas Department of Agriculture.

BE IT RESOLVED BY THE COUNTY:

SECTION 1: The County hereby certifies that it has made a grant to the Organization in the amount of \$15,000.00 to be used between the:

1st of October 2018 and the 30th of September 2019

Day Month Year Day Month Year

SECTION 2: The County hereby certifies that the Organization provides home-delivered meals to homebound persons in the County who are elderly and/or have a disability.

SECTION 3: The County hereby certifies that it has approved the Organization's accounting system or fiscal agent which meets financial management system requirements as set forth in the Uniform Grant Management Standards promulgated by the Texas Comptroller of Public Accounts.

Introduced, read, and passed by the affirmative vote of the County on this 22nd day of October, 2018

Signature of Authorized Official of the County

Darrel L. Lux, County Judge

Typed Name and Title



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 10/22/2018

OPEN SESSION

SUBJECT	Accounts Payable Claims
DEPARTMENT & PERSON MAKING REQUEST	Auditor's Office Corinna Speer, County Auditor
PHONE # OR EXTENSION #	830-249-9343 Ext. 240
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action on the approval of accounts payable claims for purchases, services and vendors.
REASON FOR AGENDA ITEM	To pay current accounts payable claims.
IS THERE DOCUMENTATION	Yes Financial Transparency Link / County Auditor Web Page
WHO WILL THIS AFFECT?	Departments that have AP claims
ADDITIONAL INFORMATION	None



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 10/22/2018 OPEN SESSION	
SUBJECT	Cash Summary at Frost Bank August 2018
DEPARTMENT & PERSON MAKING REQUEST	Sheryl D'Spain Treasurer
PHONE # OR EXTENSION #	830-249-9343 ext 220
TIME NEEDED FOR PRESENTATION	2 minutes
WORDING OF AGENDA ITEM	Discuss and approve cash summary at Frost Bank August 2018
REASON FOR AGENDA ITEM	This report is made in compliance with the provisions of Chapter 114.026 of the Local Government Code, which requires regular reporting of financial transactions for the County funds to the Commissioners Court.
IS THERE DOCUMENTATION	Yes, the report is on the County website under departments, County Treasurer once it is approved by Commissioners Court.
WHO WILL THIS AFFECT?	Countywide
ADDITIONAL INFORMATION	None

KENDALL COUNTY SUMMARY OF CASH BALANCES AT FROST BANK

Month ending August 31, 2018

	Beg Balance	Receipts (includes Journal Entries and Transfers In)	Disbursements (includes Journal Entries and Transfers Out)	Ending Balance
10-General Fund	\$ 748,564.83	\$ 1,761,010.86	\$ 1,699,092.52	\$ 810,483.17
11-Road & Bridge	\$ 407,811.17	\$ 27,618.94	\$ 114,229.11	\$ 321,201.00
13-Courthouse Security	\$ 31,261.72	\$ 2,687.67	\$ 751.95	\$ 33,197.44
15-Lateral Road & Bridge	\$ 53,593.45	\$ -	\$ 285.03	\$ 53,308.42
16-Court Reporter Service	\$ 19,295.80	\$ 705.00	\$ 400.00	\$ 19,600.80
17-Attorney-Hot Check	\$ 3,204.34	\$ -	\$ 289.98	\$ 2,914.36
19-Records Mgmt (County Clerk)	\$ 145,109.02	\$ 8,730.23	\$ 3,797.85	\$ 150,041.40
20-Law Library	\$ 38,397.96	\$ 1,645.00	\$ 1,140.05	\$ 38,902.91
21-Justice Court Technology	\$ 37,294.69	\$ 2,025.59	\$ -	\$ 39,320.28
22-Justice Court Building Security	\$ 30,658.78	\$ 508.39	\$ -	\$ 31,167.17
23-County & District Technology	\$ 15,073.95	\$ 234.60	\$ -	\$ 15,308.55
24-Alternative Dispute Resolution	\$ 2,871.50	\$ 830.00	\$ 2,871.50	\$ 830.00
25-District Clerk Records Mgmt	\$ 25,401.16	\$ 1,218.65	\$ 284.00	\$ 26,335.81
26-County Clerk Rec. Archive Fund	\$ 76,354.49	\$ 8,690.00	\$ 677.95	\$ 84,366.54
27-Vital Statistics Records	\$ 1,114.00	\$ 37.00	\$ -	\$ 1,151.00
28-Pre-Trial Intervention	\$ 40,559.75	\$ 5,958.00	\$ 2,143.07	\$ 44,374.68
29-LEOSE Training	\$ 45,277.23	\$ 820.40	\$ 1,524.04	\$ 44,573.59
33-Juv Probation-State Grant	\$ 12,847.89	\$ 5,462.74	\$ 15,201.02	\$ 3,109.61
34-Juv Probation Title IV E	\$ 5,336.48	\$ 22,061.87	\$ 21,846.49	\$ 5,551.86
35-Juvenile Probation	\$ (191,457.35)	\$ 6,941.60	\$ 23,266.87	\$ (207,782.62)
41-MVDIT Interest	\$ 5,068.32	\$ -	\$ -	\$ 5,068.32
42-Election Services Contract Fund	\$ 64,175.90	\$ 410.00	\$ 33,960.65	\$ 30,625.25
43-Fire Inspection & Permit Fund	\$ 33,277.47	\$ 850.00	\$ 186.36	\$ 33,941.11
50-Crime Victims Grant	\$ (72,636.47)	\$ -	\$ 16,578.04	\$ (89,214.51)
80-Tobacco Settlement	\$ 86,040.90	\$ -	\$ 1,566.50	\$ 84,474.40
81-Historical Commission	\$ 10,699.35	\$ -	\$ -	\$ 10,699.35
82-County Donations	\$ 58,972.00	\$ 660.00	\$ 1,210.78	\$ 58,421.22
84-Abandoned Vehicles	\$ 4,952.75	\$ -	\$ -	\$ 4,952.75
93-Texas State Fees	\$ 214,249.28	\$ 54,901.99	\$ -	\$ 269,151.27

KENDALL COUNTY SUMMARY OF CASH BALANCES AT FROST BANK
MONTH ENDING August 2018

Funds	Beg Balance	Receipts (includes Journal Entries and Transfers In)	Disbursements (includes Journal Entries and Transfers Out)	Ending Balance
62-Series 2007 Lim. Tax Gen	\$ 27,910.73	\$ 10,102.59	\$ 18,292.00	\$ 19,721.32
63-Series 2013 UnLimited Tax Road Bond	\$ 18,943.54	\$ 25,009.56	\$ 43,235.25	\$ 717.85
64-Series 2014 Limited Tax Refunding	\$ 34,944.95	\$ 8,445.47	\$ 17,741.25	\$ 25,649.17
65-Series 2016 Limited Tax Gen.Oblig.Bond	\$ 8,702.68	\$ 275,004.22	\$ 283,600.00	\$ 106.90
72-Law Enforcement Center Project	\$ 59,956.83	\$ 1,435,043.84	\$ 1,474,385.33	\$ 20,615.34
85-Local S.O. Forfeiture	\$ 12,832.44	\$ 480.94	\$ -	\$ 13,313.38
87-Federal S.O. Forfeiture**	\$ 26,786.26	\$ 1,554.11	\$ 10,328.75	\$ 18,011.62
88-CDA Asset Forfeiture	\$ 9,206.76	\$ 321.37	\$ -	\$ 9,528.13
90-Trust Account	\$ 13,549.87	\$ 19.68	\$ -	\$ 13,569.55
96-Public Grants*	\$ 80.85	\$ 57,441.95	\$ 179,117.95	\$ (121,595.15)
	\$ 212,914.91	\$ 1,813,423.73	\$ 2,026,700.53	\$ (361.89)
*Wait for fund from Grantworks				
**Transfer not completed until 10/01/18				

Examined and Approved by Auditor's office

Corinna Speer, Auditor

Date

10/16/18



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 10/22/2018
OPEN SESSION

SUBJECT	Alamo Senior Advisory Committee
DEPARTMENT & PERSON MAKING REQUEST	Darrel L. Lux, County Judge
PHONE # OR EXTENSION #	830-249-9343, ext 212
TIME NEEDED FOR PRESENTATION	5 minutes
WORDING OF AGENDA ITEM	Consideration and action on appointing Kelli Lehmann, Family Consumer Health Agent, to the Alamo Senior Advisory Committee within the Alamo Area Council of Governments (AACOG).
REASON FOR AGENDA ITEM	To approve an appointment
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Kendall County
ADDITIONAL INFORMATION	None



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 10/22/2018
OPEN SESSION

SUBJECT	Resolution for Rejection of Kendall Gateway Study
DEPARTMENT & PERSON MAKING REQUEST	Darrel L. Lux, County Judge
PHONE # OR EXTENSION #	830-249-9343
TIME NEEDED FOR PRESENTATION	5 minutes
WORDING OF AGENDA ITEM	Consideration and action on authorizing the General Counsel for Kendall County to create a Resolution memorializing the October 15, 2018 Commissioners Court order to reject the Kendall Gateway Study as presented by the Texas Department of Transportation in its entirety .
REASON FOR AGENDA ITEM	Documentation of Court's resolve on October 15, 2018 to reject the Kendall Gateway Study.
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Countywide
ADDITIONAL INFORMATION	None



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 10/22/2018 OPEN SESSION	
SUBJECT	Burn Ban
DEPARTMENT & PERSON MAKING REQUEST	Darrel L. Lux, County Judge Jeffery Fincke, Fire Marshal
PHONE # OR EXTENSION #	830-249-9343, ext. 213
TIME NEEDED FOR PRESENTATION	3 minutes
WORDING OF AGENDA ITEM	Consideration and action on the burn ban (Authority Section 352.081, Local Government Code)
REASON FOR AGENDA ITEM	To determine whether or not there is a need for a ban on burning
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Countywide
ADDITIONAL INFORMATION	None

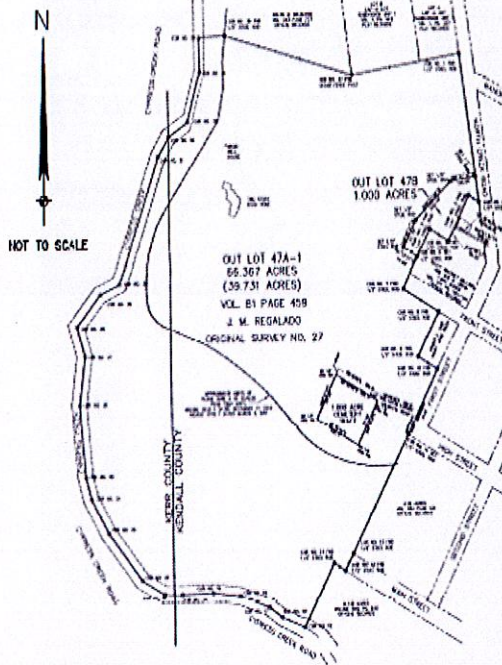


KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 10/22/2018
OPEN SESSION

SUBJECT	Plat Revision Town of Comfort Outlot 47A-1
DEPARTMENT & PERSON MAKING REQUEST	Development Engineer - Mary Ellen Schulle County Engineer - Richard Tobolka
PHONE # OR EXTENSION #	830-249-9343 Ext. 250
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action on a Plat Revision of the Town of Comfort Outlot 47A-1 filed in Volume 7 page 6-7 of the plat records of Kendall County, Texas in accordance to the Kendall County Development Rules and Regulations. A public hearing was held on 10/9/18. The purpose of this plat revision is to create a 53.34 acre tract and a 13.02 acre tract. No one spoke against the proposed plat revision. (Medina River Estates, LLC).
REASON FOR AGENDA ITEM	Plat Revision Town of Comfort Outlot 47A-1
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	Pct #4
ADDITIONAL INFORMATION	None

of OUT LOT 47A-1 of the OUT LOTS TOWN OF COMFORT
 ACCORDING TO THE PLAT THEREOF RECORDED IN
 VOL. 7, PGS. 6 & 7 OF THE PLAT RECORDS OF KENDALL COUNTY, TEXAS, AND
 CREATING OUT LOTS 47A-1A & 47A-1B OF THE OUT LOTS OF THE TOWN OF COMFORT.

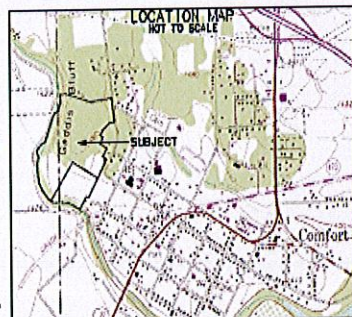


LEGEND:
 E OVERHEAD ELECTRIC LINE
 XX FENCE LINE
 --- COUNTY LINE
 D.P. DEED RECORDS KENDALL COUNTY, TEXAS
 O.P.R. OFFICIAL PUBLIC RECORDS KENDALL COUNTY, TEXAS

- NOTES:
1. LOTS 47A-1A AND 47A-1B ARE SERVED BY A PUBLIC WATER AND SEWAGE SYSTEM MAINTAINED BY KENDALL COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 1. NO WELL OR CISTN WILL BE USED ON OUT LOT 47A-1B.
 2. A PORTION OF THIS PROPERTY IS LOCATED IN FLOOD ZONE 'A' ACCORDING TO THE NATIONAL FLOOD INSURANCE PROGRAM FIRM MAP NO. 48286C COMMUNITY PANEL DECEMBER 17, 2010 AND FIRM MAP NO. 48286C COMMUNITY PANEL DECEMBER 17, 2010 FOR KENDALL COUNTY, TEXAS.
 3. PROPERTY OWNERS ARE ADVISED THAT THEY ARE RESPONSIBLE FOR MAINTAINING DEDICATED EASEMENTS ON THEIR PROPERTY AND MAY NOT UTILIZE THESE EASEMENTS FOR ANY PURPOSE DETRIMENTAL TO THEIR INTENDED USE (I.E., TO STRUCTURES, SETTING FENCE LINES, ETC.). GRANTEES OF SAID DEDICATED EASEMENTS RESERVE THE RIGHT OF ACCESS TO SUCH EASEMENTS.
 4. ELECTRIC SERVICE FOR THIS AREA: BY BAY AREA ELECTRIC COOPERATIVE, INC.
 5. THIS PROPERTY IS LOCATED IN: COMFORT INDEPENDENT SCHOOL DISTRICT.
 6. TELEPHONE SERVICE FOR THIS AREA: HILL COUNTRY TELEPHONE COOPERATIVE, INC.
 7. THERE ARE IMPROVEMENTS AS SHOWN ON THIS TRACT.
 8. THIS PROPERTY DOES NOT LIE IN E.T.J.
 9. THIS PLAT DOES NOT ALTER OR AMEND ANY EXISTING COVENANTS, RESTRICTIONS, OR EASEMENTS.

DEED 1
 0.460 Acre
 Jack E. Hall, et ux
 to
 Frank Chamberlain, Jr., et ux
 December 30, 2011
 Vol. 1291, Pg. 314, O.P.R.

DEED 2
 Trillie Heinen
 to
 James D. Peah
 April 23, 1964
 Vol. 87, Pg. 410, D.P.R.



STATE OF TEXAS
 COUNTY OF KENDALL

THE ENGINEERING CONSULTANT, COUNTY ENGINEER, OR PROJECT ENGINEER OF KENDALL COUNTY, TEXAS HAS REVIEWED THIS SUBDIVISION PLAT FOR CONFORMANCE TO ALL REQUIREMENTS OF THE KENDALL COUNTY DEVELOPMENT RULES AND REGULATIONS.

THIS THE _____ DAY OF _____ 2018.

PRELIMINARY
 THIS DOCUMENT SHALL NOT BE RECORDED FOR ANY PURPOSE AND SHALL NOT BE USED OR VIEWED OR RELIED UPON AS A FINAL SURVEY DOCUMENT.

ENGINEER

PREPARED FOR:
 MEDINA RIVER ESTATES, LLC
 13300 OLD BLANK ROAD #321
 SAN ANTONIO, TEXAS 78218

SURVEYED ON THE GROUND: APRIL 23, 2018
 DATE PREPARED: AUGUST 30, 2018

STATE OF TEXAS
 COUNTY OF KENDALL

THE OWNER OF THE LAND SHOWN ON THIS PLAT AND WHOSE NAME IS SUBSCRIBED HERETO AND IN PERSON OR THROUGH A DULY AUTHORIZED AGENT DEDICATES TO THE USE OF THE PUBLIC FOREVER ALL STREETS, ALLEYS, PARKS, WATER COURSES, DRAINAGE, EASEMENTS AND PUBLIC PLACES THEREON SHOWN FOR THE PURPOSE AND CONSIDERATION THEREIN EXPRESSED.

PRELIMINARY
 THIS DOCUMENT SHALL NOT BE RECORDED FOR ANY PURPOSE AND SHALL NOT BE USED OR VIEWED OR RELIED UPON AS A FINAL SURVEY DOCUMENT.

MEDINA RIVER ESTATES, LLC
 CHUCK CHAMBERLAIN

STATE OF TEXAS
 COUNTY OF KENDALL

BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED CHUCK CHAMBERLAIN, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS THEREIN EXPRESSED AND IN THE CAPACITY THEREIN STATED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS THE _____ DAY OF _____ 2018.

PRELIMINARY
 THIS DOCUMENT SHALL NOT BE RECORDED FOR ANY PURPOSE AND SHALL NOT BE USED OR VIEWED OR RELIED UPON AS A FINAL SURVEY DOCUMENT.

NOTARY PUBLIC

STATE OF TEXAS
 COUNTY OF KENDALL

I HEREBY CERTIFY THAT THIS PLAT WAS PREPARED FROM AN ACTUAL SURVEY PERFORMED

Sur. 27

83.15 Acres
 Old Dollar Investments, Ltd.
 Tom Gosan & Suzanne DeKamra Gosan
 January 12, 2001
 Vol. 1103, Pg. 21, O.P.R.

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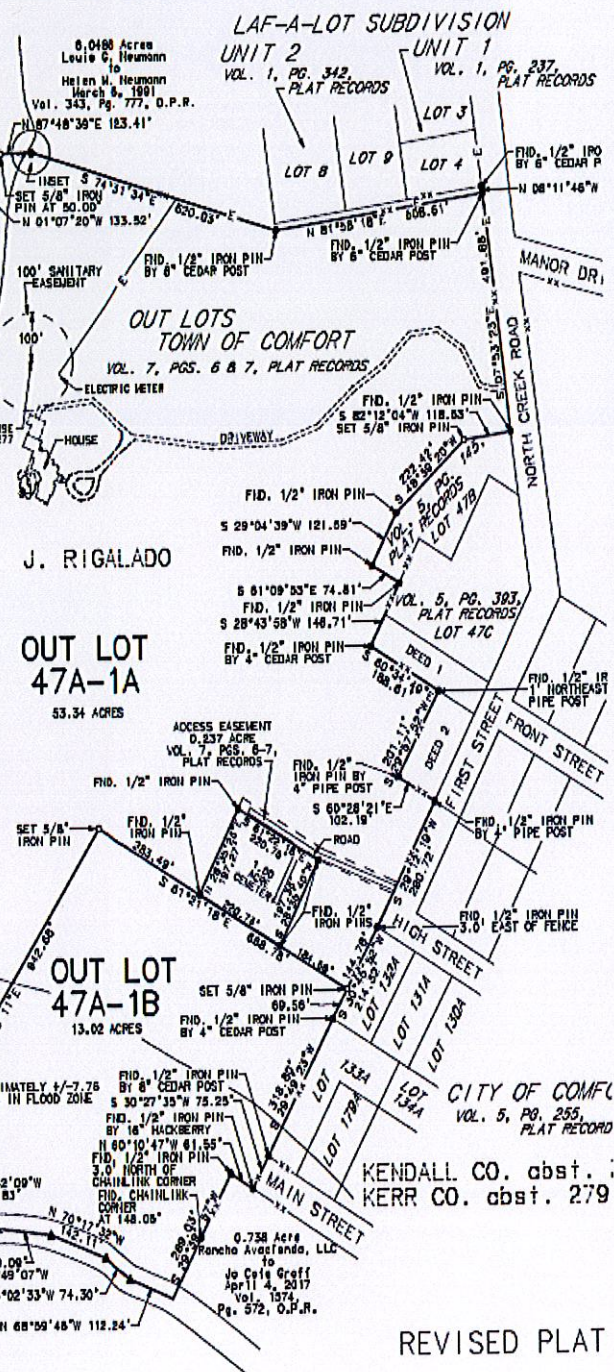
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STATE OF TEXAS
 COUNTY OF KENDALL

REVISED PLAT



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 10/22/2018
OPEN SESSION

SUBJECT	Right of Way Permit (ROW) requirements for construction associated with underground public utilities in Kendall County ROW
DEPARTMENT & PERSON MAKING REQUEST	County Engineer - Richard Tobolka
PHONE # OR EXTENSION #	830-249-9343 Ext. 250
TIME NEEDED FOR PRESENTATION	10 Minutes
WORDING OF AGENDA ITEM	Discussion and direction on establishing Right of Way Permit (ROW) requirements for construction associated with underground public utilities in Kendall County ROW.
REASON FOR AGENDA ITEM	Provide guidance to staff on establishing criteria for underground utility construction in Kendall County ROW
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	Kendall County
ADDITIONAL INFORMATION	None

Discussion and Direction on establishing Right of Way Permit (ROW) requirements for construction associated with underground public utilities in Kendall County ROW.

- 1) Provide video documentation of existing roadway and ROW within limits of proposed construction prior to starting project.
- 2) Submit material specifications for construction activities (flowable backfill, HMAC, seal coat, etc.) for Kendall County approval prior to beginning project. Material specifications will be in accordance to appropriate TxDOT specifications.
- 3) Provide an SW3P plan for Kendall County approval.
- 4) Flowable backfill is required for all trench backfill within five (5) of edge of pavement. Flowable backfill will be in accordance to TxDOT item 401. Trenches greater than five (5) feet from edge of pavement backfill requirements are 95% compaction or ordinary compaction in accordance to TxDOT item 132 at the discretion of Kendall County.
- 5) Minimum of 4 inches of topsoil will be placed in accordance to TxDOT Item 160.
- 6) Submit a permanent seeding and erosion control plan in accordance to TxDOT item 164 for Kendall County approval.
- 7) Submit a soil retention plan (when needed) in accordance to TxDOT item 169 for Kendall County approval.
- 8) Submit a traffic control plan for approval by Kendall County. Workers involved with traffic control must comply with Item 7, TxDOT Standard Specifications.
- 9) Provide a copy of liability insurance in accordance to Kendall County requirements listing Kendall County as additional insured.
- 10) Contractor shall contact all property owners with driveways within the project limits. The utility shall be bored under all driveways unless the contractor has written permission to open cut the driveway.
- 11) A maintenance period of one year will apply to all disturbed areas within the project limits. Contractor will maintain the project for one calendar year after completion of the utility construction.
- 12) The utility will provide project drawings, engineered plans, and as built as required by Kendall County.



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 10/22/2018
OPEN SESSION

SUBJECT	Discussion of lands purchased in Kendall County and surrounding counties by aggregate companies and studies regarding general impacts.
DEPARTMENT & PERSON MAKING REQUEST	Richard Elkins, Commissioner Pct 2 Don Everingham Mark Friesenhahn
PHONE # OR EXTENSION #	830-249-9343 ext 315
TIME NEEDED FOR PRESENTATION	15 minutes
WORDING OF AGENDA ITEM	Discussion of lands purchased in Kendall County and surrounding counties by aggregate companies and studies regarding general impacts.
REASON FOR AGENDA ITEM	Understand the status of aggregate companies operating or planning to operate within Kendall County and surrounding counties.
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Kendall County
ADDITIONAL INFORMATION	None



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 10/22/2018 OPEN SESSION	
SUBJECT	Authorization to act following the nuisance investigation at 716 FM 474 Kendall County, Texas
DEPARTMENT & PERSON MAKING REQUEST	Bill Ballard, General Counsel
PHONE # OR EXTENSION #	830-249-9343 ext 303
TIME NEEDED FOR PRESENTATION	5 minutes
WORDING OF AGENDA ITEM	Consider and take action providing authority to the Kendall County General Counsel to take actions necessary, authorized by Texas Health and Safety Code §343, to abate the nuisance located at 716 FM 474.
REASON FOR AGENDA ITEM	The property owner at 716 FM 474 Kendall County, Texas has failed to respond to the Kendall County demand to abate the nuisance.
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Kendall County citizens
ADDITIONAL INFORMATION	None



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 10/22/2018 OPEN SESSION	
SUBJECT	Leasing patrol cars
DEPARTMENT & PERSON MAKING REQUEST	Al Auxier, Sheriff
PHONE # OR EXTENSION #	380-249-9721
TIME NEEDED FOR PRESENTATION	5 minutes
WORDING OF AGENDA ITEM	Consideration and action on leasing patrol cars for the sheriff's office through American National Leasing Company.
REASON FOR AGENDA ITEM	To save taxpayer money and manage the sheriff's office fleet by leasing instead of purchasing patrol units
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Sheriff's Office
ADDITIONAL INFORMATION	This option will save taxpayer dollars and enable the management of the Sheriff's Office fleet. Could be implemented for all departments with vehicles.



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 10/22/2018
OPEN SESSION

SUBJECT	Monthly Reports - Fee Offices
DEPARTMENT & PERSON MAKING REQUEST	County Auditor's Office Corinna Speer, Auditor
PHONE # OR EXTENSION #	830-249-9343 Ext. 240
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action on the Fees of Office Report for September 2018.
REASON FOR AGENDA ITEM	To approve monthly reports from fee offices as required by law. To approve monthly reports from departments which collect money for services.
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	Departments who submit a monthly report to the County Auditor's Office.
ADDITIONAL INFORMATION	None

**FEES OF OFFICE REPORT
FY 2018**

	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEPT</u>	<u>Total</u>
Animal Control	\$3,720.10	\$3,785.59	\$2,423.00	\$3,710.97	\$2,926.60	\$2,031.00	\$4,128.84	\$6,007.00	\$5,375.42	\$3,944.39	\$2,522.54	\$13,295.93	\$53,871.38
Brush Site	\$3,574.00	\$2,780.00	\$3,057.00	\$3,526.00	\$3,317.00	\$5,410.00	\$4,379.00	\$5,048.00	\$4,283.50	\$3,582.17	\$3,933.50	\$2,019.00	\$44,909.17
Constable 1													\$0.00
Constable 2	\$240.00	\$275.00	\$0.00	\$0.00	\$200.00	\$400.00	\$0.00	\$245.27	\$0.00	\$0.00	\$275.00	\$600.00	\$2,235.27
Constable 3	\$0.00	\$75.00	\$200.00	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	\$150.00	\$200.00	\$0.00	\$0.00	\$825.00
Constable 4	\$75.00	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	\$75.00	\$225.00	\$0.00	\$150.00	\$150.00	\$200.00	\$1,075.00
Criminal District Attorney	\$1,777.00	\$1,600.00	\$400.00	\$0.00	\$200.00	\$2,145.00	\$215.00	\$410.00	\$1,000.00	\$800.00	\$2,702.00	\$0.00	\$11,249.00
Elections-Public Info Fees	\$30.10	\$44.60	\$23.50	\$15.90	\$66.80	\$64.40	\$114.20	\$45.90	\$37.40	\$43.70	\$0.00	\$39.10	\$525.60
Fire Marshal	\$458.00	\$3,621.70	\$850.50	\$6,393.00	\$511.75	\$1,340.00	\$14,917.00	\$5,892.50	\$2,173.25	\$1,976.00	\$850.00	\$575.00	\$39,558.70
Health Inspector	\$755.00	\$5,480.00	\$23,895.00	\$21,355.00	\$1,180.00	\$765.00	\$1,455.00	\$1,590.00	\$1,000.00	\$1,070.00	\$1,520.00	\$950.00	\$61,015.00
Parks	\$2,850.00	\$3,450.00	\$1,130.00	\$8,780.00	\$5,830.00	\$2,370.00	\$4,120.00	\$3,920.00	\$200.00	\$600.00	\$1,750.00	\$3,600.00	\$38,600.00
Recycling	\$0.00	\$2,071.47	\$0.00	\$1,185.13	\$0.00	\$1,181.15	\$2,252.86	\$1,149.57	\$797.67	\$1,142.34	\$0.00	\$1,548.80	\$11,328.99
Sheriff's Office	\$1,677.40	\$4,601.00	\$3,084.93	\$812.90	\$623.00	\$975.00	\$2,205.00	\$861.00	\$1,643.00	\$785.00	\$748.00	\$570.00	\$18,586.23
Solid Waste-Boerne	\$9,203.00	\$9,909.00	\$11,778.00	\$11,186.00	\$8,701.00	\$12,614.00	\$12,046.00	\$11,354.00	\$13,967.00	\$12,238.00	\$11,714.00	\$10,931.00	\$135,641.00
Solid Waste-Comfort	\$460.00	\$392.00	\$500.00	\$621.00	\$525.00	\$620.00	\$614.00	\$620.00	\$583.00	\$738.00	\$621.00	\$628.00	\$6,922.00
Treasurer	\$90.00	\$0.00	\$0.00	\$30.00	\$30.00	\$30.00	\$30.00	\$153.20	\$167.45	\$61.42	\$0.00	\$0.00	\$592.07
<i>The following reports contain fees that are remitted to the State of Texas:</i>													
County Clk-Fees of Ofc	\$49,561.45	\$43,588.55	\$40,461.73	\$46,436.98	\$35,626.46	\$41,183.03	\$51,748.18	\$47,780.51	\$48,817.82	\$43,883.45	\$48,823.66	\$43,452.31	\$541,364.13
County Clk-Criminal	\$5,268.00	\$7,839.00	\$7,096.00	\$6,789.00	\$9,239.00	\$8,903.00	\$6,778.00	\$5,465.00	\$5,876.00	\$8,987.00	\$5,834.00	\$8,279.60	\$86,353.60
County Clk-Prob Fees	\$3,205.00	\$2,843.00	\$3,188.00	\$2,350.00	\$3,722.00	\$3,156.00	\$3,427.00	\$2,292.00	\$1,875.00	\$2,793.00	\$4,625.00	\$1,964.00	\$35,440.00
Development Mgt.	\$11,515.00	\$10,898.00	\$20,057.00	\$9,588.00	\$6,616.30	\$6,351.00	\$7,985.20	\$9,870.80	\$9,348.60	\$10,635.00	\$13,185.00	\$6,250.20	\$122,300.10
District Clerk-Civil	\$14,537.92	\$13,901.30	\$13,399.94	\$19,538.76	\$14,563.51	\$15,769.38	\$19,020.96	\$14,513.35	\$17,555.36	\$14,628.34	\$19,464.10	\$14,481.95	\$191,374.87
District Clerk-Criminal	\$5,091.55	\$5,818.76	\$4,583.77	\$7,057.78	\$2,808.80	\$5,446.87	\$3,517.45	\$4,308.03	\$3,882.64	\$5,150.01	\$4,026.21	\$6,161.59	\$57,853.46
JP 1	\$10,498.61	\$10,397.56	\$8,433.32	\$15,157.81	\$14,576.41	\$13,667.59	\$13,802.88	\$14,424.51	\$10,541.89	\$14,996.93	\$12,464.38	\$9,458.85	\$148,420.74
JP 2	\$7,131.14	\$5,121.18	\$3,921.13	\$7,453.79	\$10,368.86	\$7,950.44	\$8,879.68	\$13,784.90	\$7,333.63	\$14,676.67	\$13,777.75	\$7,697.74	\$108,096.91
JP 3	\$13,157.86	\$11,546.13	\$6,814.49	\$15,245.53	\$13,014.22	\$13,589.90	\$17,917.35	\$18,686.25	\$14,171.70	\$21,283.55	\$16,734.68	\$17,247.03	\$179,408.69
JP 4	\$31,164.29	\$31,738.15	\$29,186.25	\$31,892.44	\$41,941.61	\$32,002.85	\$36,713.38	\$43,286.32	\$37,835.89	\$39,143.96	\$35,335.31	\$25,788.89	\$416,029.34
Tax Assessor	\$99,646.57	\$85,474.27	\$90,623.01	\$402,879.23	\$130,599.32	\$1,598,966.94	\$121,361.13	\$112,538.18	\$117,675.31				\$2,759,763.96
TOTAL	\$275,686.99	\$267,251.26	\$275,106.57	\$622,205.22	\$307,387.64	\$1,776,932.55	\$337,703.11	\$324,471.29	\$306,291.53	\$203,508.93	\$201,056.13	\$175,738.99	\$5,073,340.21
<i>FY '17 Totals for Comparison</i>	<i>\$248,424.94</i>	<i>\$240,535.36</i>	<i>\$254,886.61</i>	<i>\$605,245.71</i>	<i>\$334,544.45</i>	<i>\$737,231.07</i>	<i>\$1,324,192.02</i>	<i>\$304,492.28</i>	<i>\$333,714.28</i>	<i>\$293,985.70</i>	<i>\$317,443.14</i>	<i>\$293,818.31</i>	<i>\$5,288,513.87</i>



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 10/22/2018
OPEN SESSION

SUBJECT	Resolution for the Indigent Defense Grant Program
DEPARTMENT & PERSON MAKING REQUEST	County Auditor's Office Corinna Speer, County Auditor
PHONE # OR EXTENSION #	830-249-9343 Ext. 240
TIME NEEDED FOR PRESENTATION	5 minutes
WORDING OF AGENDA ITEM	Consideration and action to approve the resolution for the 2019 Indigent Defense Grant Program.
REASON FOR AGENDA ITEM	Approve resolution - a requirement for the Texas Indigent Defense Commission.
IS THERE DOCUMENTATION	Yes - Resolution
WHO WILL THIS AFFECT?	The Public
ADDITIONAL INFORMATION	None

2019 Kendall County Resolution
Indigent Defense Grant Program

WHEREAS, under the provisions of the Texas Government Code Section 79.037 and Texas Administrative Code Chapter 173, counties are eligible to receive grants from the Texas Indigent Defense Commission to provide improvements in indigent defense services in the county; and

WHEREAS, this grant program will assist the county in the implementation and the improvement of the indigent criminal defense services in this county; and

WHEREAS, Kendall County Commissioners Court has agreed that in the event of loss or misuse of the funds, Kendall County Commissioners assures that the funds will be returned in full to the Texas Indigent Defense Commission.

NOW THEREFORE, BE IT RESOLVED and ordered that the County Judge of this county is designated as the Authorized Official to apply for, accept, decline, modify, or cancel the grant application for the Indigent Defense Formula Grant Program and all other necessary documents to accept said grant; and

BE IT FURTHER RESOLVED that the County Auditor is designated as the Financial Officer for this grant.

Adopted this 22nd day of October, 2018.

Darrel L. Lux
County Judge

Attest:

County Clerk



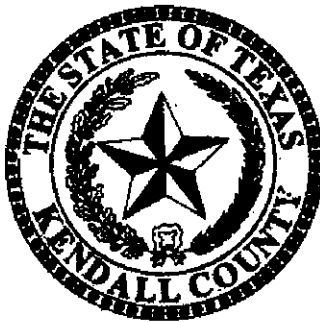
KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 10/22/2018
OPEN SESSION

SUBJECT	Copy Machine Lease RFP
DEPARTMENT & PERSON MAKING REQUEST	County Auditor's Office Corinna Speer, County Auditor
PHONE # OR EXTENSION #	830-249-9343 Ext. 240
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action to solicate a Request for Proposal for the Copy Machine Lease.
REASON FOR AGENDA ITEM	To solicate proposals for a new copy machine lease.
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	All County Departments
ADDITIONAL INFORMATION	None

Specifications for:

COUNTY OF KENDALL



Request for Proposal and Specifications for:

COPY MACHINE LEASE
PROPOSAL NO. 2019.02

October 2018

Kendall County Auditor
201 East San Antonio
Suite 113
Boerne, Texas 78006
(830) 249-9343

KENDALL COUNTY, TEXAS
INVITATION FOR PROPOSAL
INSTRUCTIONS/TERMS OF CONTRACT

The Commissioner's Court of Kendall County will receive proposals for: **COPY MACHINE LEASE**

TO PROVIDE for a contract beginning December 1, 2018.

IT IS UNDERSTOOD that the Commissioners Court of Kendall County, Texas reserves the right to accept or reject any or all proposals for any or all products and or services as covered in this proposal request and to waive informalities or defects in proposals or to accept such proposals as it shall deem to be in the best interest of Kendall County.

PROPOSALS MUST BE placed in a separate sealed envelope, manually signed in ink by a person having the authority to bind the firm in a contract and marked clearly on the outside as: **Copy Machine Lease – Proposal No. 2019.02**

FACSIMILE TRANSMITTALS SHALL NOT BE ACCEPTED

SEALED PROPSALS SHALL BE SUBMITTED TO:

KENDALL COUNTY AUDITOR'S OFFICE 201 EAST SAN ANTONIO, SUITE 113 BOERNE, TEXAS 78006

AND RECEIVED NO LATER THAN:

Wednesday, November 7, 2018 at 10:00 am

NO LATE PROPOSALS WILL BE ACCEPTED

To obtain results, or if you have any questions, please contact the Kendall County Auditor's Office at 830/249-9343.

GENERAL INFORMATION

FUNDING: Funds for payment have been provided through the Kendall County budget approved by the Commissioners' Court for this fiscal year only. State of Texas statutes prohibit the obligation and expenditure of public funds beyond the fiscal year for which a budget has been approved. Therefore, anticipated orders or other obligations that may arise past the end of the current Kendall County fiscal year shall be subject to budget approval.

LATE PROPOSALS: Proposals received in County Auditor's office after submission deadline shall be returned unopened and will be considered void and unacceptable. Kendall County is not responsible for lateness of mail, carrier, etc. and time/date in Auditor's Office shall be the official time of receipt.

ALTERING PROPOSALS: Proposal cannot be altered or amended after submission deadline. Any interlineation, alteration, or erasure made before opening time must be initialed by the signer of the proposal, guaranteeing authenticity.

WITHDRAWAL OF PROPOSAL: A proposal may not be withdrawn or canceled by the vendor for a period of ninety (90) days following the date designated for the receipt of proposal, and vendor so agrees upon submittal of their proposal.

SALES TAX: Kendall County is by statute exempt from the State Sales Tax and Federal Excise Tax; therefore, the proposal price shall not include taxes.

CONTRACT: This proposal, when properly accepted by Kendall County, shall constitute a contract equally binding between the successful vendor and Kendall County. No different or additional terms will become part of this contract with the exception of a Change Order.

CHANGE ORDERS: No oral statement of any person shall modify or otherwise change, or affect the terms, conditions or specifications stated in the resulting contract. All change orders to the contract will be made in writing by Kendall County Auditor's Office.

DELIVERY TIME: Proposals shall show number of days required to place product at County's designated locations. Failure to state delivery time may cause proposal to be rejected. Successful vendor shall give written notice to the Auditor's Office immediately if delivery schedule cannot be met. If delay is foreseen, successful vendor shall give written notice to the Auditor's Office. The county has the right to extend delivery time if reason appears valid. Successful vendor must keep the Auditor's Office advised at all times of the status of the order.

CONFLICT OF INTEREST: No public official shall have interest in this contract, in accordance with Vernon's Texas Codes Annotated, Local Government Code Title 5, Subtitled C, Chapter 171.

ETHICS: The vendor shall not accept or offer gifts or anything of value nor enter into any business arrangement with any employee, official or agent of Kendall County.

EXCEPTION/SUBSTITUTIONS: All proposals meeting the intent of this invitation for proposal will be considered for award. Vendors taking exception to the specifications, or offering substitutions, shall state these exceptions in the section provided or by attachment as part of the proposal. The absence of such a list shall indicate that the vendor has not taken exceptions and shall hold the vendor responsible to perform in strict accordance with the specifications of the invitation. Kendall County Commissioners' Court reserves the right to accept any and/or all/none of the exception(s)/substitution(s) deemed to be in the best interest of the County.

ADDENDA: Any interpretations, corrections or changes to this Request for Proposal and Specifications will be made by addenda. Sole issuing authority of addenda shall be vested in Kendall County Auditor's Office. Addenda will be mailed to all who are known to have received a copy of this Request for Proposal. Vendors shall acknowledge receipt of all addenda.

PROPOSAL MUST COMPLY with all federal, state, county and local laws concerning this type of material.

DESIGN ~ STRENGTH ~ QUALITY of materials and workmanship must conform to the highest standards of manufacturing and engineering practice.

MINIMUM STANDARDS FOR RESPONSIBLE PROSPECTIVE VENDORS:

A prospective vendor must affirmatively demonstrate their responsibility. A prospective vendor must meet the following requirements:

- 1.) have adequate financial resources, or the ability to obtain such resources as required;
- 2.) be able to comply with the required or proposed delivery schedule;
- 3.) have a satisfactory record of performance;
- 4.) have a satisfactory record of integrity and ethics
- 5.) be otherwise qualified and eligible to receive an award.

Kendall County may request representation and other information sufficient to determine vendors' ability to meet these minimum standards listed above.

VENDOR SHALL PROVIDE with this proposal response, all documentation required by this proposal request. Failure to provide this information may result in rejection of proposal.

SUCCESSFUL VENDOR SHALL defend, indemnify and save harmless Kendall County and all its officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful vendor, or of any agent, employee, subcontractor or supplier in the execution of, or performance under, any contract which may result from proposal award. Successful vendor shall pay any judgment with cost which may be obtained against Kendall County growing out of such injury or damages.

TERMINATION OF CONTRACT: This contract shall remain in effect until contract expires, delivery/completion and acceptance of products and/or services ordered or terminated by either party with a thirty (30) days written notice prior to any cancellation. The successful vendor must state therein the reasons for such cancellation. Kendall County reserves the right to award canceled contract to the next best vendor as it deems to be in the best interest of the County.

TERMINATION FOR DEFAULT: Kendall County reserves the right to enforce the performance of this contract in any manner prescribed by law or deemed to be in the best interest of the County in the event of breach or default of this contract. Kendall County reserves the right to terminate the contract immediately in the event the successful vendor fails to: meet the requirements and specification of products and services requested herein. Breach of contract or default authorizes the County to award to another vendor, purchase elsewhere and charge the full increase in cost and handling to the defaulting successful vendor.

PATENTS/COPYRIGHTS: The successful vendor agrees to protect Kendall County from claims involving infringements of patents and/or copyrights.

INVOICES shall show all information as stated above and shall be mailed directly to the **Kendall County Auditor's Office, 201 East San Antonio St. #113, Boerne, Texas 78006.**

PAYMENT will be made upon receipt and acceptance by the County of item(s) ordered and receipt of a valid invoice, in accordance with the State of Texas Prompt Payment Act, Article 601f1.T.C.S. Successful vendor(s) is required to pay subcontractors within ten (10) days of receipt of their payment.

Under the provisions of Section 154.045 of the Local Government code, the County may not draw a warrant on a county fund if the payee of the warrant has an outstanding debt due the County. Therefore, the County may not pay successful vendor(s) unless all county taxes are in a current paid status.

WARRANTY: Successful vendor shall warrant that all products and services shall conform to the proposed specifications and/or all warranties as stated in the Uniform Commercial Code and be free from all defects in material, workmanship and title.

REMEDIES: The successful vendor and Kendall County agree that both parties have all rights, duties, and remedies available as stated in the Uniform Commercial Code.

VENUE: This agreement will be governed and construed according to the laws of the State of Texas. This agreement is performable in Kendall County.

ASSIGNMENT: The successful vendor shall not sell, assign, transfer or convey this contract, in whole or in part, without the prior written consent of Kendall County.

SILENCE OF SPECIFICATION: The apparent silence of these specifications as to any detail or to the apparent omission from it of a detailed description concerning any point, shall be regarded as meaning that only the best commercial practices are to prevail. All interpretations of these specifications shall be made on the basis of this statement.

INSURANCE: Before commencing work, the successful vendor shall be required at his own expense, to furnish the Kendall County Auditor's Office within ten (10) days of notification of award with evidence showing the following insurance coverage to be in force throughout the term of the contract.

- a) Workers' Compensation in accordance with State Territorial Worker's Compensation Laws; and Employers' Liability Insurance.
- b) Public liability and property damage insurance including independent contractor's liability, covering, but not limited to, the liability assumed in the indemnification provisions (as specified in the request for proposal) fully insuring contractor's and/or subcontractor's liability for injury to, or death of, county employees and third parties, extended to include personal injury liability coverage, and for damage to property of third parties, with a minimum combined coverage for each occurrence of \$500,000.00.
- c) Comprehensive automobile and truck liability insurance to include coverage of owned, hired, and non-owned vehicles with minimum limits of \$300,000.00 each occurrence for bodily injury and \$100,00.00 each occurrence for property damage. Such insurance is to include coverage for loading and unloading hazards.

Each insurance policy to be furnished by successful vendor shall include, by endorsement to the policy, a statement that a notice shall be given to Kendall County by certified mail thirty (30) days prior to cancellation or upon any material change in coverage.

ANY QUESTIONS concerning this Request for Proposal and Specifications should be directed to the Kendall County Auditor's Office at 830/249-9343.

KENDALL COUNTY, TEXAS

PROPOSAL SPECIFICATIONS COPY MACHINE LEASE – PROPOSAL NO. 2019.02

- The Copy Machine Lease proposal shall include the following list of machines or like model. If offering a like model, the machine must perform the same or similar functions as model described below.
- The proposal shall include a price per machine for monthly service. This service shall include toner and maintenance services.
- The proposal shall include the maximum number of copies allowed per machine on a monthly, quarterly, or annual basis. On color capable machines the price should be broken down by maximum number of black and white copies and the maximum number of colored copies allowed. Include additional cost per each copy over the maximum allowed for each machine.

Qty	Description	
1	Toshiba E-Studio Copier Model # 477S or like model.	Include a model that is black & white and color capable only.
2	Toshiba E-Studio Copier Model # ES256 or like model.	Include a model that is black & white and color capable only.
1	Toshiba E-Studio Copier Model # ES3005AC or like model.	Include a model that is black & white and color capable only.
3	Toshiba E-Studio Copier Model # ES3055C or like model.	Include a model that is black & white and color capable only.
8	Toshiba E-Studio Copier Model # ES306 or like model.	Include a model that is black & white and color capable only.
1	Toshiba E-Studio Copier Model # ES356 or like model.	Include a model that is black & white and color capable only.
2	Toshiba E-Studio Copier Model # ES4555C or like model.	Include a model that is black & white and color capable only.
6	Toshiba E-Studio Copier Model # ES5005AC or like model.	Include a model that is black & white and color capable only.
2	Toshiba E-Studio Copier Model # ES506 or like model.	Include a model that is black & white and color capable only.
1	Toshiba E-Studio Copier Model # ES5540C or like model.	Include a model that is black & white and color capable only.

Kendall County, Texas
Proposal No. 2019.02 – Copy Machine Lease

REQUEST FOR PROPOSAL AFFIDAVIT

MUST SUBMIT WITH PROPOSAL DOCUMENTS

The undersigned offers and agrees to furnish all of the items/services upon which prices are stated in the accompanying proposals. The Period of acceptance of this proposal will be _____ calendar days from the date of the proposal opening. (Period of acceptance will be ninety (90) calendar days unless otherwise indicated by offerer).

STATE OF _____ COUNTY OF _____

BEFORE ME, the undersigned authority, a Notary Public in and for the State of _____,

on this day personally appeared _____, who appeared

after being by me dully sworn, did depose and say:

"I, _____ am a duly authorized officer/agent for

_____ and have been duly authorized to execute the

foregoing on behalf of the said _____.

I hereby certify that the foregoing proposal has not been prepared in collusion with any other proposer or other person or persons engaged in the same line of business prior to the official opening of this proposal. Further, I certify that the proposer is not now, nor has been for the past six (6) months, directly or indirectly concerned in any pool or agreement of combination, to control the price of services/commodities offered, or to influence any person or persons to offer or not to offer thereon."

Name of Proposer: _____

Address of Proposer: _____

By: _____ Title: _____

Telephone: _____ Fax: _____

Signature: _____

SUBSCRIBED AND SWORN to before me by the above-named

_____ on this the _____ day of _____, 2018.

NOTARY PUBLIC IN THE STATE OF _____



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 10/22/2018
OPEN SESSION

SUBJECT	Summary of the September Road Report.
DEPARTMENT & PERSON MAKING REQUEST	Road and Bridge: Ricky Pfeiffer , Road Supervisor.
PHONE # OR EXTENSION #	830-249-9343 EXT 656
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Give a summary of the road activities for September.
REASON FOR AGENDA ITEM	Report the progress of road work.
IS THERE DOCUMENTATION	Yes.
WHO WILL THIS AFFECT?	County wide progress report.
ADDITIONAL INFORMATION	None.



Kendall County Road & Bridge Monthly Report September 2018

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct 1						
Cleaning and Debris						
CORLEY RD		@ 0.20 miles.	Tree Removal	Remove tree from road.	RD-2280-18	9/6/18
Contractor Work						
COUGHRAN RD		@ Upper Balcones Rd.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2213-18	9/26/18
COUGHRAN RD	5		Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2214-18	9/26/18
SPENCER RD	8		Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2215-18	9/26/18
Flood Related						
BALCONES RD WEST		@ 0.25 miles.	Debris Removal	Remove gravel from road.	RD-2287-18	9/10/18
SCENIC LOOP RD		@ 1.40 miles.	Debris Removal	Clean bridge off @ county line.	RD-2281-18	9/9/18
SCENIC LOOP RD		@ 1.52 miles.	Debris Removal	Clean debris from low water crossing..	RD-2288-18	9/10/18
UPPER BALCONES RD		@ 3.55 miles.	Debris Removal	Clean debris from culvert and pipes.	RD-2286-18	9/10/18
Herbicides and Vegetation						
DOESKIN DR		@ 0.00 to 0.81 miles 0.36 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1317-18	9/25/18
Maintenance						
BEAR CREEK RD			Roadway Inspection	Check road after storm.	RD-2273-18	9/5/18
VARIOUS RD			Roadway Inspection	Inspected Twenty-two roads.	RD-2260-18	9/4/18
VARIOUS RD			Roadway Inspection	Inspected four roads.	RD-2258-18	9/4/18
VARIOUS RD			Roadway Inspection	Inspected four roads.	RD-2259-18	9/4/18
Total WO's For Pct 1		13				

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct 2						
Brush						
BLUEBONNET DR		@ 0.10 miles.	Right-of-Way Clearing	Clear overhead brush.	RD-2232-18	9/26/18
JACOB DR		@ 0.00 to 0.15 miles.	Right-of-Way Clearing	Cut overhead brush.	RD-2284-18	9/10/18
OLD SAN ANTONIO RD		@ 1.20 to 1.30 miles.	Brush Removal	Cut brush.	RD-2307-18	9/17/18
PLEASANT VALLEY DR N		@ 0.70 to 0.80 miles.	Right-of-Way Clearing	Cut brush.	RD-2194-18	9/12/18
Cleaning and Debris						
VARIOUS RD			Road Surface	Checked five roads.	RD-2289-18	9/10/18
Contractor Work						
KREUTZBERG RD		#711, 717, 719, 511.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2209-18	9/24/18
KREUTZBERG RD		#314, 424.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2221-18	9/28/18
KREUTZBERG RD		@ FM 474.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2218-18	9/28/18
MARK TWAIN DR	124		Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2210-18	9/24/18
RIDGE PL		@ Kreutzberg.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2220-18	9/28/18
RIVER MOUNTAIN DR	808		Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2219-18	9/28/18
RUST LN		#50, 48, 26.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2207-18	9/11/18
RUST LN	108		Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2216-18	9/26/18
Equipment						
CHARGER BLVD	202		Equipment Breakdown	Waiting on mechanic.	RD-2236-18	9/26/18
Flood Related						
AMMANN RD		@ 2.50 miles.	Debris Removal	Move debris and open road.	RD-2282-18	9/9/18
OLD FREDERICKSBURG RD		@ County Line.	Barricades	Open road flood gates.	RD-2309-18	9/17/18
Maintenance						
AMMANN RD			Roadway Inspection	Close road @ barber poll #11 and 11-A.	RD-2190-18	9/9/18
VARIOUS RD			Roadway Inspection	Inspected Twenty-two roads.	RD-2263-18	9/4/18
VARIOUS RD			Roadway Inspection	Inspected Six roads.	RD-2264-18	9/4/18
VARIOUS RD			Roadway Inspection	Inspected Four roads.	RD-2261-18	9/4/18
VARIOUS RD			Roadway Inspection	Inspected Eighteen roads.	RD-2262-18	9/4/18
New Construction						
JACOB DR		@ 0.10 miles.	Ditch Maintenance	Install culvert temporary culvert pipes.	RD-2241-18	9/27/18
Non Road and Bridge						
CHARGER BLVD	202	Brush Site.	Chipping	Grind brush. 6.5 hours.	RD-2234-18	9/26/18
Total WO's For Pct 2		23				

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct 3						
Brush						
EDGE FALLS RD		@ 1.8 to 3.88 miles.	Right-of-Way Clearing	Cut brush on County ROW.	RD-2187-18	9/5/18
EDGE FALLS RD		@ 5.20 to 7.9 miles.	Right-of-Way Clearing	Cut brush.	RD-2283-18	9/10/18
MOUNTAIN CREEK TRAIL		@ 1.4 miles.	Right-of-Way Clearing	Cut up tree.	RD-2269-18	9/4/18
WALNUT GROVE RD	322		Tree Removal	Cut tree.	RD-2238-18	9/26/18
WILD CHERRY LN		@ 0.00 to 0.19 miles.	Right-of-Way Clearing	Cut brush.	RD-2195-18	9/12/18
Cleaning and Debris						
SIEBENEICHER RD		@ 0.40 miles.	Brush Removal	Clean up brush.	RD-2306-18	9/17/18
Contractor Work						
ERNST RD		@ Schmidt Lane.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2222-18	9/28/18
SEEWALD RD	146	@ 1/8 miles.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2217-18	9/26/18
SIEBENEICHER RD	137		Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2206-18	9/11/18
Flood Related						
APACHE TRAIL		@ 0.25 miles.	Debris Removal	Clean in front of culverts.	RD-2227-18	9/25/18
ERNST RD		@ 1.20 miles.	Debris Removal	Clean dirt off roadway.	RD-2230-18	9/25/18
S J DR	119		Debris Removal	Clean debris in road.	RD-2229-18	9/25/18
WALNUT GROVE RD		@ Commanche Trail	Debris Removal	Clean ditch line and debris by road.	RD-2228-18	9/25/18
WALNUT GROVE RD		@ 0.02 miles.	Debris Removal	Clean debris out of the ditchline @ 1st culvert.	RD-2231-18	9/25/18
Herbicides and Vegetation						
STAUDT ST	12	@ 0.00 to 0.00 miles 1.00 Acres.	Roundup Maintenance	Spray Old Road and Bridge yard.	RDH-1322-18	9/25/18
Maintenance						
N ESSER RD			Roadway Inspection	Inspected One road.	RD-2265-18	9/4/18
STEEL VALLEY DR	116		Ditch Maintenance	Reshape ditch line and clean out culvert.	RD-2235-18	9/26/18
VARIOUS RD			Roadway Inspection	Inspected Twenty-One roads.	RD-2266-18	9/4/18
WALNUT GROVE RD		@ 0.00 miles.	Road Surface	Patch shoulder of road.	RD-2296-18	9/11/18
WALNUT WAY		@ 0.00 to 0.10 miles.	Road Surface	Patch shoulder of road.	RD-2295-18	9/11/18
Non Road and Bridge						
FAWN VALLEY DR	221	Courthouse Annex.	Assist Other Agency	Build temporary parking lot. 50' x 40'.	RD-2255-18	9/27/18
STAUDT ST	12		Assist Other Agency	Reshape parking lot behind building.	RD-2225-18	9/25/18
STAUDT ST	12		Assist Other Agency	Reshape back parking lot.	RD-2233-18	9/26/18
STAUDT ST	12	Old R&B	Assist Other Agency	Move debris off fence.	RD-2318-18	9/27/18
STAUDT ST	6	Old Jail.	Assist Other Agency	Take flag pole down. Remove culvert pipes.	RD-2317-18	9/27/18
Total WO's For Pct 3		25				

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct 4						
Brush						
FRONT ST			Right-of-Way Clearing	Cut brush.	RD-2274-18	9/5/18
HEIN RD			Right-of-Way Clearing	Cut brush.	RD-2304-18	9/13/18
HIGH ST			Right-of-Way Clearing	Cut overhead brush.	RD-2270-18	9/5/18
LITTLE JOSHUA CREEK RD		@ 0.00 to 0.10 miles.	Right-of-Way Clearing	Cut brush.	RD-2275-18	9/6/18
LITTLE JOSHUA CREEK RD		@ 0.10 to 0.30 miles.	Right-of-Way Clearing	Cut brush.	RD-2291-18	9/11/18
LITTLE JOSHUA CREEK RD		@ 0.30 to 1.00 miles.	Right-of-Way Clearing	Cut overhead brush.	RD-2196-18	9/12/18
LITTLE JOSHUA CREEK RD		@ 0.00 miles.	Right-of-Way Clearing	Cut overhead brush.	RD-2303-18	9/13/18
RIVER OAKS RD		@ 1.40 miles.	Right-of-Way Clearing	Cut brush.	RD-2240-18	9/27/18
SEVENTH ST		@ Broadway.	Right-of-Way Clearing	Cut overhead brush.	RD-2271-18	9/5/18
THIRD ST	322		Brush Removal	Removed tree limb from ROW.	RD-2297-18	9/12/18
Cleaning and Debris						
COUNTRY LN	13		Tree Removal	Remove tree after storm.	RD-2224-18	9/24/18
OLD #9 HWY		@ 2.40 to 2.70 miles.	Debris Removal	Clean debris off road.	RD-2285-18	9/10/18
POSSUM CREEK RD		@ 2.10 miles.	Tree Removal		RD-2237-18	9/26/18
SKY LINE DR		@ 2.50 to 2.60 miles.	Road Surface	Clean debris and rocks off road.	RD-2290-18	9/10/18
UPPER CIBOLO CREEK RD			Brush Removal	Clean debris after storm.	RD-2223-18	9/24/18
WARING WELFARE RD		@ 3.4 miles.	Tree Removal	Call out to remove tree from road.	RD-2188-18	9/6/18
Contractor Work						
BELLA SPRINGS RD		@ 0.01 miles.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2208-18	9/11/18
OAK ACRES LN		#175, 165.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2211-18	9/24/18
SPANISH PASS RD		#9, 35.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2212-18	9/24/18
County Road and Bridge						
OLD COMFORT RD	3	Road and Bridge.	Training	Chain sharpening training.	RD-2248-18	9/27/18
Equipment						
OLD COMFORT RD	3		Equipment Staging	Haul #62 from Brush Site to Road and Bridge.	RD-2292-18	9/11/18
OLD COMFORT RD	3	Road and Bridge.	Equipment Breakdown	Took #188 to Ford dealership.	RD-2200-18	9/13/18
POEHNERT RD			Equipment Staging	Moved #173 from R&B to Poehnert Road.	RD-2176-18	9/5/18
POEHNERT RD			Equipment Staging	Moved #151 from Ammann to Poehnert Road.	RD-2177-18	9/5/18
Flood Related						
			Barricades	Put out barricades.	RD-2199-18	9/12/18
GLENN OAKS DR		@ 0.005 miles.	Debris Removal	Clean debris from driveway and culvert pipes.	RD-2310-18	9/24/18
HIGH ST		@ 1.10 miles.	Debris Removal	Pulled logs out of river bridge..	RD-2246-18	9/27/18
HIGH STREET RD			Debris Removal	Clean debris off road.	RD-2193-18	9/10/18
HOLIDAY RD		@ 7.8 miles.	Debris Removal	Remove large tree limb from crossing & cut up.	RD-2203-18	9/13/18

Route	Address	Location	Activity	Details	W.O. No	Date
Flood Related						
HOLIDAY RD	144		Debris Removal	Clean mud off road.	RD-2316-18	9/26/18
HOLIDAY RD		@ 5.3 miles.	Debris Removal	Clean mud off road.	RD-2314-18	9/26/18
HOLIDAY RD		@ 3.10 miles.	Debris Removal	Clean mud off road.	RD-2315-18	9/26/18
HOLIDAY RD		@ 6.60 miles.	Debris Removal	Clean debris off road and box culvert.	RD-2311-18	9/26/18
HOLIDAY RD		@ 6.60 miles.	Debris Removal	Clean out gravel, took out extended pipes.	RD-2245-18	9/27/18
POSSUM CREEK RD		@ 2.00 miles.	Debris Removal	Pick up tree.	RD-2313-18	9/26/18
POSSUM CREEK RD		@ 0.60 miles.	Debris Removal	Clean culvert pipes @ Joshua Creek.	RD-2312-18	9/26/18
SPRING VALLEY DR	109		Debris Removal	Clean ditch line.	RD-2247-18	9/27/18
UPPER CIBOLO CREEK RD			Barricades	Barricade staging due to flooding.	RD-2189-18	9/9/18
VARIOUS RD			Debris Removal	Call out for flooding. Four locations.	RD-2192-18	9/9/18
VARIOUS RD			Roadway Inspection	Inspected fifteen roads.	RD-2204-18	9/13/18
VARIOUS RD			Barricades	Staged barricades.	RD-2205-18	9/13/18
Herbicides and Vegetation						
BLUE RDG		@ 0.00 to 0.50 miles 0.24 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1320-18	9/25/18
FM 473 W	224	@ 0.00 to 1.3 miles 0.24 Acres.	Roundup Maintenance	Comfort Fire Department.	RDH-1318-18	9/25/18
INDEPENDENCE PKWY	102	@ 0.00 to 0.20 miles 0.04 Acres.	Roundup Maintenance	Comfort EMS.	RDH-1319-18	9/25/18
OLD COMFORT RD	3	@ 0.00 to 0.00 miles 1.96 Acres.	Roundup Maintenance	Spray Road and Bridge yard.	RDH-1321-18	9/25/18
Maintenance						
ALAMO RD		???	Road Surface	Patch shoulder of road.	RD-2294-18	9/11/18
ALAMO RD			Edge of Pavement	Fixing shoulders of road with Econo Pave.	RD-2301-18	9/12/18
DEER RD		@ 0.25 miles.	Edge of Pavement	Fixing shoulders of road with Econo Pave.	RD-2299-18	9/12/18
FIFTH ST			Roadway Inspection	Close road at Fire Department.	RD-2191-18	9/9/18
FIFTH ST	708		Ditch Maintenance	Shovel 1/3 yd by hand from in front of culvert. pipe.	RD-2244-18	9/27/18
GILES RANCH RD		@ 0.00 to 0.20 miles.	Road Surface	Blade road.	RD-2278-18	9/6/18
GILES RANCH RD		@ 0.00 to 0.50 miles.	Road Surface	Blade road.	RD-2302-18	9/12/18
GILES RANCH RD		@ 0.50 to 0.90 miles.	Road Surface	Blade road.	RD-2305-18	9/13/18
HEIN RD		@ 0.60 to 0.70 miles.	Ditch Maintenance	Repair edge of road ditchline, clean culverts.	RD-2201-18	9/13/18
LITTLE JOSHUA CREEK RD		@ 0.00 to 0.03 miles.	Blade Roadway	Clean ditch line and blade road.	RD-2277-18	9/6/18
LITTLE JOSHUA CREEK RD		@ 0.10 to 0.20 miles	Blade Roadway	Clean ditch, cattle guard, blade road.	RD-2198-18	9/12/18
LITTLE JOSHUA CREEK RD		@ 0.001 miles.	Ditch Maintenance	Repair washout at first concrete dip.	RD-2202-18	9/13/18
OLD #9 HWY		@ Giles Ranch Road.	Roadway Inspection	Haul #26 from Cravey Rd to Giles Ranch Rd.	RD-2272-18	9/5/18
OLD #9 HWY		@ 2.00 to 3.00 miles.	Road Surface	Clean debris off road.	RD-2279-18	9/6/18
OLD COMFORT RD	3	Road and Bridge.	Equipment Cleaning	Clean trucks.	RD-2242-18	9/27/18
SPRING RD			Edge of Pavement	Fixing shoulders of road with Econo Pave.	RD-2300-18	9/12/18
VARIOUS RD			Roadway Inspection	Inspected Nine roads.	RD-2268-18	9/4/18
VARIOUS RD			Roadway Inspection	Inspected Twenty-one roads.	RD-2184-18	9/4/18

<u>Route</u>	<u>Address</u>	<u>Location</u>	<u>Activity</u>	<u>Details</u>	<u>W.O. No</u>	<u>Date</u>
Maintenance						
VARIOUS RD			Roadway Inspection	Inspected Twenty-two roads.	RD-2185-18	9/4/18
VARIOUS RD			Roadway Inspection	Inspected Two roads.	RD-2183-18	9/4/18
VARIOUS RD			Roadway Inspection	Inspected Fifteen roads.	RD-2267-18	9/4/18
VARIOUS RD			Roadway Inspection	Inspected Eight roads.	RD-2186-18	9/4/18
VARIOUS RD			Roadway Inspection	Check four roads for shoulder repair.	RD-2298-18	9/12/18
VARIOUS RD			Roadway Inspection	Checked three roads.	RD-2308-18	9/17/18
Miscellaneous						
OLD COMFORT RD	3	Road and Bridge.	Receive Material	Haul rocks from Reeh Quarry to yard.	RD-2293-18	9/11/18
OLD COMFORT RD	3	Road and Bridge.	Data Collection	Do inventory on culvert pipes & consumables.	RD-2197-18	9/12/18
OLD COMFORT RD	3	Road and Bridge.	Administrative	Job interviews.	RD-2239-18	9/27/18
Non Road and Bridge						
RIVER BEND RD	118	James Kiehl Park	Assist Other Agency	Cut hanging limb.	RD-2276-18	9/6/18
RIVER BEND RD	118	James Kiehl Park	Debris Removal	Clean brush and debris off lower bridge.	RD-2243-18	9/27/18
SPANISH PASS RD	42		Assist Other Agency	Hall recycling to San Marcos.	RD-2226-18	9/25/18
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Total WO's For Pct 4		75				

<u>Route</u>	<u>Address</u>	<u>Location</u>	<u>Activity</u>	<u>Details</u>	<u>W.O. No</u>	<u>Date</u>
Total Work Orders		136				



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 10/22/2018
OPEN SESSION

SUBJECT	Summary of September Operations report.
DEPARTMENT & PERSON MAKING REQUEST	Kendall County Operations: Jean "Max" Maxwell, Operations Supervisor.
PHONE # OR EXTENSION #	830-249-9343 EXT 652
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Give a summary of the activities performed by Operations
REASON FOR AGENDA ITEM	Report the progress of Operations.
IS THERE DOCUMENTATION	Yes.
WHO WILL THIS AFFECT?	County wide sign report.
ADDITIONAL INFORMATION	None.



Kendall County Operations Monthly Report

September-2018

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct 1						
Signs						
BALCONES RD WEST		@ 0.28 miles.	Repair	Repair Flood Gauge support.	SI-1687-18	9/11/18
COUGHRAN RD		From .04 to .07 Miles.	Relocate	Relocate Maintenance Begins/ Ends Sign.	SI-1707-18	9/18/18
COUGHRAN RD		@ .07 Miles.	Install	Install Left Reverse Turn Sign.	SI-1706-18	9/18/18
JOHNS RD		@ 0.55 miles.	Remove	Remove Temporary Loose Gravel sign.	SI-1694-18	9/11/18
JOHNS RD		@ 2.10 miles.	Replace	Replace Winding Road sign.	SI-1692-18	9/11/18
JOHNS RD		@ 0.23 miles.	Remove	Remove Temporary Loose Gravel sign.	SI-1695-18	9/11/18
JOHNS RD		@ 2.45 miles.	Install	Install Winding Road sign. On power pole.	SI-1691-18	9/11/18
JOHNS RD		@ 2.35 miles.	Install	Install Chevrons.	SI-1690-18	9/11/18
JOHNS RD		@ 3.40 miles.	Remove	Remove Temporary Loose Gravel sign.	SI-1693-18	9/11/18
SPOTTED DEER TRL	109	Fabricate @ Shop.	Fabricate	Fabricate Address Plate.	SI-1729-18	9/25/18
UPPER BALCONES RD		@ 4.00 miles.	Replace	Replace missing Object marker.	SI-1689-18	9/11/18
UPPER BALCONES RD		@ 0.40 miles.	Replace	Replace missing Object Marker.	SI-1686-18	9/11/18
UPPER BALCONES RD		@ 4.09 miles.	Repair	Repair bent Object marker.	SI-1688-18	9/11/18
Total WO's For Pct 1		13				

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct 2						
Signs						
ENCHANTED LN		Complete road.	Collect Data	GPS sign data.	SI-1738-18	9/25/18
ENCHANTED LN		@ 0.03 miles.	Clean	Clean No Truck Turn Around sign.	SI-1737-18	9/25/18
ENCHANTED LN		Complete road.	Collect Data	Sign inventory map.	SI-1747-18	9/26/18
JOEY DR		@ 0.01 Miles.	Repair	Straighten bent over object marker.	SI-1722-18	9/24/18
LOS INDIOS RANCH RD		@ 0.30 miles.	Remove	Remove Hidden Entrance sign.	SI-1735-18	9/25/18
LOS INDIOS RANCH RD		@ 0.12 miles.	Remove	Remove Hidden Entrance sign.	SI-1734-18	9/25/18
LOS INDIOS RANCH RD		Complete road.	Collect Data	GPS sign data.	SI-1736-18	9/25/18
LOS INDIOS RANCH RD		Complete road.	Collect Data	Sign inventory map.	SI-1746-18	9/26/18
PLEASANT VALLEY DR N		@ 0.58 Miles.	Replace	Replace Object Markers.	SI-1723-18	9/24/18
RUSTY LN		@ 0.01 Miles.	Replace	Replace Object Marker reflector.	SI-1724-18	9/24/18
STONEGATE SOUTH	111	Fabricate @ Shop.	Fabricate	Fabricate Address Plate.	SI-1712-18	9/20/18
Total WO's For Pct 2		11				

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct 3						
Signs						
EDGE FALLS RD		@ 1.10 miles.	Replace	Replace Plastic Object Marker.	SI-1703-18	9/12/18
ERNST RD		@ 0.92 Miles.	Repair	Remove Flood Gauge & reattach # plates.	SI-1727-18	9/24/18
ERNST RD		@ 0.91 Miles.	Repair	Repair loose Object Marker.	SI-1728-18	9/24/18
MOUNTAIN CREEK TRAIL	723	Fabricate @ Shop.	Fabricate	Fabricate Address Plate.	SI-1741-18	9/26/18
RM 3351		@ 3.68 Miles.	Install	Install Preserve America Sign.	SI-1721-18	9/24/18
SUMMIT TRL	42	Fabricate @ Shop.	Fabricate	Fabricate Address Plate.	SI-1685-18	9/5/18
TOEPFERWEIN RD		@ 0.04 miles.	Replace	Replace Adopt a Road sign. Give old sign to Jim and Carol Westermeier.	SI-1699-18	9/12/18
WALNUT GROVE RD		@ 1.30 Miles.	Repair	Straighten Intersecting Road sign up.	SI-1725-18	9/24/18
WALNUT GROVE RD		@ 2.88 Miles.	Repair	Replace sheer pin.	SI-1726-18	9/24/18
WALNUT GROVE RD		@ 1.40 miles.	Replace	Replace Flood Gauge support.	SI-1740-18	9/25/18
WALNUT GROVE RD		@ 0.10 miles.	Repair	Repair Object Marker supports.	SI-1739-18	9/25/18
WENGENROTH RD		@ 3.00 miles.	Replace	Replace Object Markers.	SI-1701-18	9/12/18
WENGENROTH RD		@ 1.35 miles.	Replace	Replace Object Marker.	SI-1702-18	9/12/18
WENGENROTH RD		@ 3.00 miles.	Replace	Replace Flood Gauge and support.	SI-1700-18	9/12/18
WENGENROTH RD		@ 3.00 miles.	Data Collection	Sign Inventory map.	SI-1704-18	9/13/18
WENGENROTH RD		@ 0.15 miles.	Data Collection	Sign Inventory map.	SI-1705-18	9/13/18
Total WO's For Pct 3		16				

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct	4					
Signs						
BROADWAY	1153	@ 0.00 miles.	Trim Brush	Trim brush for Road May Flood visibility.	SI-1682-18	9/5/18
FM 473		Fabricate @ Shop.	Fabricate	Fabricate Address Plate.	SI-1711-18	9/20/18
HIGH ST		@ .7 Miles.	Place or Remove Temp Sign	Place Barricades for CVFD.	SI-1709-18	9/20/18
HIGH ST		@ .6 Miles.	Place or Remove Temp Sign	Place Barricades for CVFD.	SI-1710-18	9/20/18
HIGH ST		@ 0.70 miles.	Remove	Remove barricades and Road Closed signs.	SI-1733-18	9/25/18
HIGH ST		@ 0.60 miles.	Remove	Remove barricades and Road Closed signs.	SI-1732-18	9/25/18
MILL DAM RD		@ 0.23 miles.	Replace	Replace missing Object Marker.	SI-1681-18	9/5/18
OLD #9 HWY		@ 10.33 miles.	Replace	Replace missing reflectors.	SI-1683-18	9/5/18
OLD #9 HWY		@ 10.56 miles.	Relocate	Relocate Knocked out Object Marker.	SI-1684-18	9/5/18
OLD COMFORT RD		3	Install	Install Brake Distance Markers.	SI-1708-18	9/18/18
RIVER BEND RD	@ 1.46 miles.		Install	Install Guard Rail Object Markers.	SI-1697-18	9/11/18
RIVER BEND RD	@ 1.40 miles.		Install	Install Guard Rail Object Markers.	SI-1698-18	9/11/18
RIVER OAKS RD	@ 1.3 miles.		Trim Brush	Trim brush from Speed Limit sign.	SI-1730-18	9/25/18
RIVER OAKS RD	@ 0.70 miles.		Trim Brush	Trim brush from Speed Limit sign.	SI-1731-18	9/25/18
SHOOTING CLUB RD	@ 1.14 miles.		Replace	Replace Missing, Bent, twisted Object Markers.	SI-1742-18	9/26/18
SHOOTING CLUB RD	@ shop.		Collect Data	Sign inventory map. @ 1.14 miles.	SI-1745-18	9/26/18
UPPER CIBOLO CREEK RD	@ 2.45 miles.		Install	Install Guard Rail Object Markers.	SI-1696-18	9/11/18
UPPER CIBOLO CREEK RD	@ 5.35 Miles.		Relocate	Relocate Object Markers.	SI-1716-18	9/24/18
UPPER CIBOLO CREEK RD	@ 5 Miles.		Relocate	Reset Object Markers.	SI-1717-18	9/24/18
UPPER CIBOLO CREEK RD	@ 5.3 Miles.		Replace Support	Replace Flood Gauge Support.	SI-1714-18	9/24/18
UPPER CIBOLO CREEK RD	@ 4.4 Miles.		Install	Re-install Flood Gauge.	SI-1718-18	9/24/18
UPPER CIBOLO CREEK RD	@ 5.3 Miles.		Relocate	Relocate Object Markers.	SI-1715-18	9/24/18
UPPER CIBOLO CREEK RD	@ 4.2 Miles.		Install	Re-install Flood Gauge.	SI-1719-18	9/24/18
UPPER CIBOLO CREEK RD	@ 3.5 Miles.		Replace Support	Replace Flood Gauge Support.	SI-1720-18	9/24/18
UPPER CIBOLO CREEK RD	@ 4.5 Miles.		Replace Support	Replace Flood Gauge Support.	SI-1713-18	9/24/18
W FABRA LN	@ shop.		Collect Data	Sign inventory map. @ .25 miles.	SI-1744-18	9/26/18
W FABRA LN	@ 0.25 miles.		Replace	Replace missing Object Marker.	SI-1743-18	9/26/18
Total WO's For Pct 4		27				

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct		CW				
Signs						
VARIOUS RD		@ County Lines.	Turn Signs	Turn Sign up, Burn Ban lifted.	SI-1680-18	9/5/18
Total WO's For Pct		CW	1			

<u>Route</u>	<u>Address</u>	<u>Location</u>	<u>Activity</u>	<u>Details</u>	<u>W.O. No</u>	<u>Date</u>
Total Work Orders	68					