

KENDALL COUNTY CLASS SPECIFICATION

PARKS MAINTENANCE TECHNICIAN I

GENERAL SUMMARY

Under general supervision of the Parks Crew Leader, the purpose of the position is to perform a variety of structural and ground maintenance/repair work for Kendall County parks and facilities.

EXAMPLES OF ESSENTIAL FUNCTIONS

Duties may include but are not limited to the following:

Performs a variety of landscape maintenance duties including trimming trees and shrubs, mowing, edging lawns, remove weeds, watering plants and trees, and fertilizing grounds.

Maintains park vehicles and equipment; performs minor repairs.

Prepares and applies pesticides, herbicides, and fertilizers using tools such as sprayers; cleans pesticide equipment; and submits pesticide application records.

Ensures cleanliness and adequate inventory for restrooms.

Assists with preparations for special events throughout the department including setup and breakdown.

Assists in park inspections to ensure safety of the public and park facilities; notes possible safety hazards or causes of injury and reacts accordingly.

Removes litter and debris, empties trash receptacles and performs basic janitorial duties as required.

Constructs and maintains the trail systems throughout all County parks.

Maintains a clean, neat, and orderly work station.

EXPERIENCE AND TRAINING

High school diploma or GED.

Minimum one year of experience in park and landscape maintenance preferred.

LICENSES AND CERTIFICATIONS

Must possess a valid driver's license.

KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of:

- Methods and techniques for landscaping, gardening, lawn and plant maintenance.
- Appropriate use and maintenance of protective clothing and equipment.
- Facility maintenance including plumbing, carpentry, electrical system operations and repair, and vehicle and equipment maintenance.
- Regulations regarding the application and usage of chemicals, pesticides, and proper clean-up procedures.

Ability to:

- Operate standard maintenance equipment while applying safety standards to prevent hazards.
- Perform routine tasks associated with the maintenance of grounds and facilities.
- Work independently without direct supervision.
- Exert heavy physical effort in an outside environment subject to various weather conditions and lift 50 pounds to 100 pounds.
- Walk, stand, sit, kneel, push, stoop, crawl, twist, reach above the shoulder, grasp, pull, and bend repeatedly.
- Work in a variety of weather conditions with the exposure to the elements.
- Operate a motor vehicle.
- Follow safe work practices including workplace safety policies and procedures.
- Understand and exchange information with supervisors and co-workers when receiving assignments and instructions.
- Read and interpret product labels, and maintain appropriate records.
- Ability to communicate effectively orally and in writing.
- Communicate and interact with other departments, and the general public.
- Work weekends if needed.

Parks Maintenance Technician I Class Specification
KENDALL COUNTY

Kendall County is an Equal Opportunity Employer and maintains compliance with the Americans with Disabilities Act by providing reasonable accommodations to qualified individuals and employees with disabilities.